

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held 6:00 p.m. Minford High School Media Center January 11, 20 22

The meeting was called to order by Shane Mougey, President Pro Tempore at 6:03 p.m.

Shane Mougey, President Pro Tempore, presided over the Organizational Meeting. The Oath of Office was administered by Judge Jerry Buckler, to the elected board members listed below who were duly elected as board members for the Minford Local School District at the November 2, 2021 General Election to serve four year terms:

Mr. Shane Mougey
3521 B Salem Road
Minford, OH 45653

Mr. Matt Knore
256 Glades Road
Minford, OH 45653

Mrs. Tehra Clevenger
5003 State Route 140, Unit D
Wheelersburg, OH 45694

Roll Call: Ashley Roberts – Treasurer

Mark Caudill Present
Tehra Clevenger Present
Mike Gampp Present
Matt Knore Present
Shane Mougey Present

1-22 Election of President of the Minford Local Board of Education

Mike Gampp nominated Shane Mougey as President of the Minford Board of Education.

Mark Caudill moved that nominations be closed and the Treasurer call the roll.

Mike Gampp seconded motion.

Roll Call: Caudill yea, Gampp yea, Clevenger yea, Knore yea, Mougey yea.

The President Pro Tempore declared Shane Mougey the duly elected President of the Minford Local Board of Education for calendar year 2022.

President's Oath of Office administered by the Treasurer, Ashley Roberts.

PRESIDENT'S OATH OF OFFICE

I, Shane Mougey, do solemnly swear that I will support the Constitution of the United States of America, the Constitution of the State of Ohio, and I will faithfully and impartially perform and discharge my duties as President of the school board in and for the Minford Local School District, hereafter to be enacted during my continuance as Board President and until my successor is elected and qualified.

The President Pro Tempore declared the oath properly administered.

Signed: Shane Mougey, President of Minford Board of Education for 2022.

Sworn to before us and signed in our presence this 11th day of January 2022.

Signed: Board Member

Signed: Jeremy Litteral, Superintendent

The President accepted the gavel and Chair of Presidency.

Held 6:00 p.m. Minford High School Media Center January 11, 20 2022

-22

Election of Vice-President of the Minford Local Board of Education

Mark Caudill nominated Matt Knore as Vice-President of the Board of Education.

Mike Gampp moved that nominations be closed and the Treasurer call the roll.

Tehra Clevenger seconded the motion.

Roll Call: Gampp yea, Clevenger yea, Caudill yea, Knore yea, Mougey yea.

The President declared Matt Knore the duly elected Vice-President of the Minford Local Board of Education for calendar year 2022.

Vice-President's Oath of Office administered by the Treasurer, Ashley Roberts.

VICE-PRESIDENT'S OATH OF OFFICE

I, Matt Knore, do solemnly swear that I will support the Constitution of the United States of America, the Constitution of the State of Ohio, and I will faithfully and impartially perform and discharge my duties as Vice-President of the school board in and for the Minford Local School District, hereafter to be enacted during my continuance as Board Vice-President and until my successor is elected and qualified.

The President declared the oath properly administered.

Signed: _____
Matt Knore, Vice-President of Minford Board of Education for 2022.

Sworn to before us and signed in our presence this 11th day of January 2022.

Signed: _____
Board Member

Signed: _____
Jeremy Litteral, Superintendent

Appointment of Board Member to Serve as O.S.B.A. Delegate

The President appoints Mark Caudill to serve as O.S.B.A. delegate and liaison representative for Minford Local Board of Education for calendar year 2022.

Appointment of Board Member to Serve as O.S.B.A. Student Achievement Delegate

The President appoints Tehra Clevenger to serve as O.S.B.A. student achievement delegate and liaison and Matt Knore to serve as alternate for the Minford Local Board Of Education for calendar year 2022.

Appointment of Board Member to attend Public Records Training required for Board Members.

The President appoints Mike Gampp to attend Public Records Training required for Board Members for calendar year 2022.

BEAR GRAPHICS 800-325-8084 FORM NO. 10148

Held 6:00 p.m. Minford High School Media Center January 11, 20 22

Appointment of Two Board Members to Serve on the following Minford Local School District Committees

The President appoints the following Board members to serve on the following District committees for calendar year 2022:

- Finance Committee: Mike Gampp, Tehra Clevenger
- Staffing: Shane Mougey, Matt Knore
- Open Enrollment: Mark Caudill, Shane Mougey
- Buildings & Grounds: Mark Caudill, Matt Knore

3-22 Consent Agenda

Resolved: To approve the following resolutions:

- 4-22 Setting Compensation for Board Members
- 5-22 Appointment of Purchasing Agents
- 6-22 Standing Authorizations
- 7-22 Service Fund – Board Expenses
- 8-22 Adoption of the July 1, 2022 to June 30, 2023 Annual Budget for Consideration by the Tax Commission
- 9-22 Board Committee Meeting Dates for 2022

Motion: Mike Gampp Second: Matt Knore

Roll Call: Gampp yea, Knore yea, Caudill yea, Clevenger yea, Mougey yea.

The President declared the resolution carried.

4-22 Setting Compensation for Board Members

Resolved: To set the rate of compensation per board member per meeting at \$ 125.00 for calendar year 2022.

5-22 Appointment of Purchasing Agents

Resolved: To appoint the following as purchasing agents for the Minford Local School District:

- Ashley Roberts, Treasurer effective January 1, 2022 through December 31, 2022
- Jeremy Litteral, Superintendent effective January 1, 2022 through December 31, 2022

6-22 Standing Authorizations

Resolved: To approve the following standing authorizations:

- A. Request advances of Tax Settlements from the County Auditor by the Treasurer.
- B. Investments of inactive funds of the district by the Treasurer.
- C. Authorize the Treasurer to pay all the due bills, provided that funds are available and report monthly to the Board of Education said bills that were paid.
- D. Authorize the Superintendent to make application for federal funds and to report to the Board of Education the reason and/or purpose of each application for final approval.

BEAR GRAPHICS 800-325-8094 FORM NO 10148

Held 6:00 p.m. Minford High School Media Center January 11, 20 22

6-22 Standing Authorizations – con’t

- E. Authorize the Superintendent to approve or disapprove professional meetings with questionable meetings being decided by the Board of Education.
- F. Board authorizes only one signature on all checks.
- G. Authorize the Superintendent to employ personnel as needed for emergency situations with said employment to be presented to the Board at its next meeting for approval.
- H. Authorize the Treasurer to approve policies, purposes, advances and transfers within the budget.
- I. Authorize district personnel to apply for the following federal funds:
 - Expanding Opportunities for Each Child Non-Competitive Grant
 - Title I-A: Improving Basic Programs
 - Title II-A: Supporting Effective Instruction
 - Title IV-A: Student Support & Academic Enrichment
 - Title V-B: Rural and Low Income
 - IDEA B: Special Education
 - Title I: Non Competitive, Supplemental School Improvement
- J. Provide Position Bonds for appropriate personnel as identified by the Treasurer.
- K. Authorize the Superintendent to accept resignations which have been submitted by employees during the time the Board is not in session, subject to ratification by the Board with such resignations deemed effective as of the date and time of the Superintendent’s acceptance.
- L. To continue membership with the Ohio School Boards Association for 2022.
- M. Authorize the Superintendent the amount of \$ 50,000.00 for approved purchases. Authorize the Superintendent and Treasurer to approve Blanket Purchase Orders (Ohio Revised Code Section 5705.41 (D)) up to \$ 100,000.00.

7-22 Service Fund – Board Expenses

Resolved: To continue a service fund of \$ 10,000.00 for Calendar Year 2022 to cover necessary Board expenses to professional meetings and for professional materials.

8-22 Adoption of the July 1, 2022 to June 30, 2023 Annual Budget for Consideration by the Tax Commission

Resolved: To adopt the July 1, 2022 to June 30, 2023 Annual Budget for consideration by the Tax Commission. (Public Budget Hearing held prior to meeting January 11, 2022 at 5:30 pm.)

9-22 Board Committee Meeting Dates for 2022

Resolved: To set the following dates for Board Committee meetings for the 2022 calendar year, with all meetings to be held in the High School Tier Room at 5:30 p.m. before the regular monthly Board meeting.

February 8, 2022-	Buildings & Grounds
March 8, 2022-	Staffing
April 12, 2022-	Finance
June 14, 2022-	Open Enrollment

RECORD OF PROCEEDINGS

4064

Minutes of Minford Local Board of Education Organization

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held 6:00 p.m. Minford High School Media Center January 11, 20 22

9-22

Board Committee Meeting Dates for 2022 – con't

August 9, 2022-	Buildings & Grounds
October 11, 2022-	Open Enrollment
November 8, 2022-	Finance
December 13, 2022-	Staffing

10-22

Adjournment

Resolved: To adjourn the meeting.

Motion: Mark Caudill

Second: Mike Gampp

Roll Call: Caudill yea, Gampp yea, Clevenger yea, Knore yea, Mougey yea.

The President declared the meeting adjourned at 6:14 p.m.

Shane Mougey, President

Ashley Roberts, Treasurer

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held 6:00 p.m. Minford High School Media Center January 11, 20 22

16-22

Employment – Classified Substitute Personnel

Resolved: To employ the classified substitute personnel listed below on as as-needed basis pending completion of all requirements, for the 2021-2022 school year.

Bus/Car/Van Driver
Danielle Stiltner

17-22

Supplemental Personnel

Resolved: To accept the resignation request and employ the following personnel for the supplemental position listed below for the 2021-2022 school year pending completion of all requirements:

Resignation
Scott N. Caudill

Supplemental
Junior High Football Head Coach

Employment
Jason Johnson

Supplemental
Softball Assistant Coach

18-22

Contract Update

Resolved: To update the experience level of Christy Bobst, teacher, from 13 years to 17 years effective December 17, 2021. (Refer to Resolution 199-21)

19-22

Contract – Resource Officer

Resolved: To authorize the Superintendent to continue the contract with the Scioto County Sheriff's Department for the contracted services of one (1) school resource officer to be housed in the Minford Local School District January 1, 2022 through June 30, 2022 at a cost not to exceed \$65,000.00.

20-22

Executive Session

Resolved: To enter into Executive Session to discuss employment of District Treasurer.

Motion: Mike Gampp

Second: Matt Knore

Roll Call: Gampp yea, Knore yea, Caudill yea, Clevenger yea, Mougey yea.

The President declared the meeting moved into Executive Session at 7:04 p.m.

RECONVENE

Resolved: To reconvene out of Executive Session and return to Regular Session.

Motion: Mike Gampp

Second: Mark Caudill

Roll Call: Gampp yea, Caudill yea, Clevenger yea, Knore yea, Mougey yea.

The President declared the meeting reconvened at 7:51 p.m.

21-22

Special Board Meeting

Resolved: To hold a Special Board Meeting Tuesday, January 18, 2022 at 5:45 p.m. in the Minford High School Media Center for the purpose of acting on any employment action to be brought before the Board.

RECORD OF PROCEEDINGS
Minford Local Board of Education Regular

4067

Minutes of

Meeting

BEAR GRAPHICS 800.325.8094 FORM NO 1014B

Held 6:00 p.m. Minford High School Media Center January 11, 20 22

2-
2

Adjournment

Resolved: To adjourn the meeting.

Motion: Matt Knore

Second: Mark Caudill

Roll Call: Knore yea, Caudill yea, Clevenger yea, Gampp yea, Mougey yea.

The President declared the meeting adjourned at 7:54 p.m.

Shane Mougey, President

Ashley Roberts, Treasurer

RECORD OF PROCEEDINGS

4068 Meeting

Minutes of

Minford Local Board of Education Special

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held 6:00 p.m. Minford High School Media Center January 18, 20 22

The meeting was called to order by Shane Mougey, President at 5:45 p.m.

Mark Caudill	Present
Tehra Clevenger	Present
Mike Gampp	Present
Matt Knore	Present
Shane Mougey	Present

23-22 Consent Agenda

Resolved: To approve the following resolutions:

- 24-22 Resignation – Treasurer
- 25-22 Superintendent Authorization – Treasurer Search

Motion: Mark Caudill Second: Matt Knore

Roll Call: Caudill yea, Knore yea, Clevenger yea, Gampp yea, Mougey yea.

The President declared the resolution carried.

24-22 Resignation – Treasurer

Resolved: To accept the resignation request of Ashley Roberts, Treasurer, effective on a date to be determined, and agreed upon, by the Treasurer and Board of Education.

25-22 Superintendent Authorization – Treasurer Search

Resolved: To authorize the Superintendent to enter into contract with K-12 Business Consulting, Inc. to initiate the Treasurer Search process for the district and to act on behalf of the Board of Education during this process.

26-22 Adjournment

Resolved: To adjourn the meeting.

Motion: Mike Gampp Second: Tehra Clevenger

Roll Call: Gampp yea, Clevenger yea, Caudill yea, Knore yea, Mougey yea.

The President declared the meeting adjourned at 5:47 p.m.

Shane Mougey, President

Ashley Roberts, Treasurer