

RECORD OF PROCEEDINGS

4080

Minutes of

Minford Local Board of Education Regular

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held 6:00 p.m. Minford High School Media Center April 12, 2022

The meeting was called to order by Shane Mougey, President at 6:02 p.m.

| | |
|-----------------|---------|
| Mark Caudill | Present |
| Tehra Clevenger | Present |
| Mike Gampp | Present |
| Matt Knore | Present |
| Shane Mougey | Present |

Staff Reassignments:

Angela Brown from 5th Grade Math to 5th Grade Social Studies eff. 8/22/22

Alison Tennant from 6th/8th Grade Math to 5th Grade Math eff. 8/22/22

Kristin Ruby from MS Assistant Principal and Grades 6-12 Special Education Director to Grades K-12 Special Education Director, effective 8/1/22

Taylor Skinner from Grades 4/5 Assistant Principal, K-12 Attendance, and K-12 PBIS to Grades 4-8 Assistant Principal and K-12 Attendance, eff. 8/1/22

Marin (Applegate) Lowe from School Psychologist and K-5 Special Education Director to School Psychologist, eff. 8/1/22

77-22 Consent Agenda

Resolved: To approve the following resolutions:

- 78-22 Approval of Board Meeting Minutes
- 79-22 Approval of Financial Report
- 80-22 Approval of Paid Bills
- 81-22 OSBA FY23 Compmanagement/Sedgwick/Worker's Compensation
- 82-22 META Solutions Contracts
- 83-22 Authorization of Transfer of Funds
- 84-22 Employment – Certified Substitute Personnel
- 85-22 Employment – Substitute Teachers per HB 409
- 86-22 Employment – Classified Substitute Personnel
- 87-22 Supplemental Personnel
- 88-22 Employment of Certified Staff – Limited Contracts
- 89-22 Employment of Certified Staff – Continuing Contract
- 90-22 Employment – Administrative Personnel
- 91-22 Supervisor Contract – Classified Personnel
- 92-22 Supervisor Contract – Classified Personnel
- 93-22 Employment – Classified Personnel
- 94-22 Employment – Classified Personnel
- 95-22 Contract – Support Services
- 96-22 Notification of Elimination of Part-time Classified Personnel
- 97-22 Resignation – Classified Personnel
- 98-22 Resignation – Classified Personnel
- 99-22 Classified - Reduction in Force
- 100-22 Abolishment of District Health Aide Position
- 101-22 Third Grade Paper/Pencil Test
- 102-22 Faculty and Staff Appreciation Week
- 103-22 Transportation of Student
- 104-22 Buses – Pressure Washing
- 105-22 Records Commission Meeting

Motion: Mike Gampp Second: Matt Knore

Roll Call: Gampp yea, Knore yea, Caudill yea except Res. 87-22 regarding Scott N. Caudill, Clevenger yea, Mougey yea.

The President declared the resolution carried.

DEAN GRAPHICS 800.325.8094 FORM NO. 101-08

Held 6:00 p.m. Minford High School Media Center April 12, 2022

- 78-22 Approval of Board Meeting Minutes
 Resolved: To approve the Minutes of the March 8, 2022 Regular Board Meeting and the March 24, 2022 Special Board Meeting.

- 79-22 Approval of Financial Report
 Resolved: To approve the March 2022 financial report presented by the Treasurer.

- 80-22 Approval of Paid Bills
 Resolved: To approve the payment of bills totaling \$ 288,470.20 (check # 72255 - 72352) by the Treasurer.

- 81-22 OSBA FY23 Compmanagement/Sedgwick/Workers' Compensation
 Resolved: To approve enrollment of Minford Local School District in the Ohio School Board Association FY23 Compmanagement/Sedgwick/Workers' Compensation Group Rating Program.

- 82-22 META Solutions Contracts
 Resolved: To approve contract with META Solutions for CORE Services: EMIS, Fiscal, Student and Technology support for FY23 in the amount of \$ 26,925.00.

- 83-22 Authorization of Transfer of Funds
 Resolved: To authorize the Treasurer to transfer \$ 50,000.00 from General Fund 001 to Retirement Severance Fund 035.

- 84-22 Employment – Certified Substitute Personnel
 Resolved: To employ, pending a satisfactory Bureau of Criminal Identification and Investigation report, the substitute teachers listed below as recommended by South Central Ohio Educational Service Center Superintendent, Sandra L. Mers. Salary to be set at \$100.00 per day actually taught effective for the 2021-2022 school year:

 - Bentley, Rachel E.
 - Cook, Taylor S.
 - Fannin, Tracy J.
 - Hedrick, Christopher
 - Music, Nathan J.
 - Spires, Tabitha D.
 - Thompson, Kellie
 - York, Katelyn B.

- 85-22 Employment – Substitute Teachers per HB 409
 Resolved: To employ the following individuals as substitute teachers for only the Minford Local Schools, for the remainder of the 2021-2022 school year, per licensure flexibility granted by HB 409 and pending completion of all requirements.

 - Bell, Lauren
 - Cutler, Alabama Ray *eff. 3/28/22*
 - Daniels, Erin

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86-22

Employment – Classified Substitute Personnel

Resolved: To employ the following classified substitute personnel as listed below on an as needed basis pending completion of all requirements:

BUS DRIVER

Comer, Treyci

CUSTODIAN

Barnett, Michael *eff. 3/30/22*

SEASONAL CUSTODIAL & GROUNDS WORKERS

Caudill, Scott N.

McCormick, Tyler

Smith, Vincent

SECRETARY

Knittel, Brittany

TEACHER AIDE

Knittel, Brittany

87-22

Supplemental Personnel

Resolved: To employ/recognize the following personnel for supplemental positions as listed below for the 2022-2023 school year pending completion of all requirements:

Employment

Stephanie Miller

Courtney Shoemaker

Kevin Hay

Craig Havens

Joshua Shoemaker

Aaron Montgomery

Ben Richard

Scott N. Caudill

Joseph Nelson

Joshua Smith

Vincent Smith

Supplemental

Varsity Cheerleading Coach – ½

Varsity Cheerleading Coach – ½

Junior High Girls Soccer Coach

Junior High Boys Soccer Coach

Varsity Boys Basketball Coach

Boys Basketball Assistant Coach

JV Boys Basketball Coach

8th Grade Boys Basketball Coach

8th Grade Girls Basketball Coach

7th Grade Boys Basketball Coach

7th Grade Girls Basketball Coach

Note: Eric Scalf moved from Jr. High Football Assistant Coach to Jr. High Football Coach

88-22

Employment of Certified Staff – Limited Contracts

Resolved: To employ the following teachers whose contract expire this year for the years listed after each name and recommend that their salaries be fixed on schedule for the 2022-2023 school year as per training and experience as recommended by South Central Ohio Educational Service Center Superintendent, Sandra L. Mers.

| <u>Teacher</u> | <u>Contract Granted</u> | <u>Experience</u> | <u>Degree</u> |
|--------------------|-------------------------|-------------------|---------------|
| Baker, RD (Robert) | 1 Year (Retire/Rehire) | 37 Years | Bachelor |
| Bobst, Christy | 2 Year | 18 Years | Master + 15 |
| Daniels, Eli | 2 Year | 1 Year | Bachelor |
| Howard, Carrie | 2 Year | 4 Years | Master |
| Pratt, Frankie | 3 Year | 3 Years | Bachelor |
| Mitchell, Megan | 2 Year | 1 Year | Bachelor |
| Sherman, Keri | 2 Year | 2 Years | Bachelor |
| Tackett, Mallory | 2 Year | 1 Year | Bachelor |
| Tennant, Alison | 2 Year | 13 Years | Master + 15 |

Held 6:00 p.m. Minford High School Media Center April 12, 2022

89-22 Employment of Certified Staff – Continuing Contract

Resolved: To grant the teacher listed below a continuing contract as recommended by South Central Ohio Educational Service Center Superintendent, Sandra L. Mers, with the understanding that she agrees to teach in the district subject to the assignment of the Superintendent of schools and further agree to abide by and to maintain the rules and regulations adopted by the board of education for the government of the school and that her salary for the 2022-2023 school year be fixed according to the salary schedule on the basis of the training and experience as listed below:

| <u>Teacher</u> | <u>Experience</u> | <u>Degree</u> |
|----------------|-------------------|---------------|
| Caudill, Anne | 12 Years | Master |

90-22 Employment – Administrative Personnel

Resolved: To approve the following resolution:

South Central Ohio Educational Service Center Superintendent Sandra L. Mers hereby recommends the following administrator for employment in the Minford Local School District for a contract term commencing on August 1, 2022 at such salary and with other such benefits and terms of employment as may be jointly agreed by the parties and approved by the Local Board of Education. The administrator’s specific assignment will be made by the Local Superintendent consistent with the employee’s certification and/or licensure.

| <u>Administrator</u> | <u>Contract Granted</u> | <u>Term</u> |
|----------------------|-------------------------------|--------------------------------|
| Pica, Jeffrey | Three Year (243 days per yr.) | August 1, 2022 – July 31, 2025 |

91-22 Supervisor Contract – Classified Personnel

Resolved: To continue employment of Timothy Coriell as Assistant Technology Supervisor on a two (2) year contract effective August 1, 2022 – July 31, 2024 (260 days). Salary to be set according to the Assistant Technology Supervisor salary schedule.

92-22 Supervisor Contract – Classified Personnel

Resolved: To continue employment of Michelle Jarrell as Assistant Treasurer on a two (2) year contract effective August 1, 2022 – July 31, 2024 (243 days). Salary to be set according to the Assistant Treasurer salary schedule.

93-22 Employment – Classified Personnel

Resolved: To grant the following personnel contracts effective for the 2022-2023 school year with salary to be set according to the salary schedule:

| <u>Name</u> | <u>Position</u> | <u>Contract</u> |
|---------------------------|----------------------------|-----------------|
| Bailey, Lisa | Bus Driver | 2 Year |
| Daniels, Jr., Robert (BJ) | Elem. Evening Custodian | 2 Year |
| Fankell, Allison | Elem/MS Guidance Secretary | 2 Year |
| Johnson, Sheila | Bus Driver | 2 Year |
| Ottens, David | Elem. Evening Custodian | 2 Year |
| Tomlin, Marvin | Bus Driver | 2 Year |

94-22 Employment – Classified Personnel

Resolved: To continue employment of Linda (Cathy) Skinner as a 3 Hour Special Education Secretary (186 days) for the 2022-2023 school year effective August 2022.

Held 6:00 p.m. Minford High School Media Center April 12, 2022

95-22

Contract – Support Services

Resolved: To contract with Carol Easter for student mental health support services for the 2022-2023 school year at a cost of \$150.00 per day worked, not to exceed a total of \$18,000.00, or 120 days effective September 1, 2022.

96-22

Notification of Elimination of Part-time Classified Personnel

Resolved: To direct the Treasurer to notify the following personnel their part-time position as Teacher Aide is eliminated with the end of the 2021-2022 school year: (Funding levels and program needs will determine positions for the 2022-2023 school year).

| | |
|----------------|--|
| Greta Arnett | Stacy Henson |
| Susan Barnett | Kimberly Kingery |
| Kourtney Brown | Mechelle Osborne |
| Roxanne Conkel | Vincent Smith <i>(Student Bus Aide Only)</i> |

97-22

Resignation – Classified Personnel

Resolved: To accept the resignation request for retirement purposes of Barbara Seibert, High School Head Cook, effective April 1, 2022.

Mrs. Seibert is wished the best in her retirement.

98-22

Resignation – Classified Personnel

Resolved: To accept the resignation request for retirement purposes of Sharon Hardyman, Food Service Supervisor, effective June 30, 2022.

Mrs. Hardyman is wished the best in her retirement.

99-22

Classified – Reduction in Force

Resolved: To end the two year classified limited contract, through a Reduction in Force, of Jessica Mustard, District Health Aide, effective July 31, 2022.

100-22

Abolishment of District Health Aide Position

Resolved: To abolish the position of District Health Aide at the end of the 2021-2022 school year.

101-22

Third Grade Paper/Pencil Test

Resolved: To administer third grade Ohio State Tests in English Language Arts via paper and pencil format for the 2022-2023 school year, as authorized by ORC 3301.0711(G)(4), and to administer third grade Ohio State Tests in Mathematics via online format for the 2022-2023 school year, unless otherwise stated in a student's Individualized Education Plan (IEP).

102-22

Faculty and Staff Appreciation Week

Resolved: To recognize the fine efforts of our faculty and staff in teaching and supporting the educational program for our children by declaring the week of May 2-6, 2022 as Faculty and Staff Appreciation Week. Parents and community members are encouraged to join the Minford School District in recognizing our teachers and school employees as they continue the task of providing quality educational instruction and a solidly based environment in which to learn.

RECORD OF PROCEEDINGS
Minford Local Board of Education Regular

4085

Minutes of

Meeting

BEAR GRAPHICS 800-375-0094 FORM NO 10128

Held 6:00 p.m. Minford High School Media Center April 12, ²⁰ 22

03-
22

Transportation of Student

Resolved: To approve mileage reimbursement to Tracy Moore for transporting a student to Valley Local School District for days attended for the remainder of the 2021-2022 school year effective December 13, 2021 at the current IRS rate (rounded to the lowest cent).

04-
22

Buses – Pressure Washing

Resolved: To approve the quote submitted by Bryan Hitchcock, Hitchcock Auto Repair to pressure wash bus undercarriages and engine compartments at a rate of \$150.00 per bus effective for the summer of 2022.

05-
22

Records Commission Meeting

Resolved: To hold the meeting of the Records Commission on May 10, 2022 at 5:45 p.m. in the High School Media Center.

06-
22

Executive Session

Resolved: To enter into Executive Session to discuss employment of a Supplemental Contract Holder.

Motion: Mike Gampp Second: Tehra Clevenger

Roll Call: Gampp yea, Clevenger yea, Caudill yea, Knore yea, Mougey yea.

The President declared the meeting moved into Executive Session at 7:03 p.m.

RECONVENE

Resolved: To reconvene out of Executive Session and return to Regular Session.

Motion: Mike Gampp Second: Tehra Clevenger

Roll Call: Gampp yea, Clevenger yea, Caudill yea, Knore yea, Mougey yea.

The President declared the meeting reconvened at 9:09 p.m.

7-
22

Adjournment

Resolved: To adjourn the meeting

Motion: Matt Knore Second: Mark Caudill

Roll Call: Knore yea, Caudill yea, Clevenger yea, Gampp yea, Mougey yea.

The President declared the meeting adjourned at 9:10 p.m.

Shane Mougey, Treasurer

Tyler Cooper, Treasurer