

**THE MINFORD BOARD OF EDUCATION  
REGULAR MEETING**

**June 18, 2013**

**6:00 p.m.**

High School Media Center  
491 Bond Road, Minford, Ohio 45653  
740-820-3896

Mike Gampp..... President  
Troy Huff..... Vice-President  
Mark Caudill..... Member  
Clifford Jenkins, Jr..... Member  
Becky Thiel..... Member  
Eleanor Karshner..... Treasurer  
Mark Wilcheck..... Superintendent

**CALL TO ORDER**

**ROLL CALL**

Mr. Caudill \_\_\_ Mr. Jenkins \_\_\_ Mrs. Thiel \_\_\_ Mr. Huff \_\_\_ Mr. Gampp \_\_\_

**CITIZEN PARTICIPATION**

**CONSENT AGENDA**

Any School Board Member can remove an item from this agenda to be considered separately.  
Consent Agenda items:

Resolution to approve the following resolutions:

1. **Approval of Board Meeting Minutes**
2. **Approval of Financial Report**
3. **Approval of Paid Bills**
4. **Authorization to Make Transfer to Close Out Fiscal Year 2013**
5. **Adoption of Temporary Annual Appropriations for Fiscal Year 2014**
6. **Amended Certificate and Final Appropriations**
7. **Five Year Forecast**
8. **Property, Fleet and Liability Insurance Fiscal Year 2014**
9. **Resignation/Retirement – Certified Personnel**

10. **Reassignment – Classified Personnel**
11. **Employment - Classified Personnel**
12. **Employment – Certified Personnel**
13. **Employment – Certified Personnel**
14. **Supplemental Positions – Extended Time**
15. **Excluded Personnel - Benefits**
16. **Coalition of Rural and Appalachian Schools**
17. **Equity and Adequacy of School Funding**
18. **Memorandum of Agreement – Project Lead the Way**
19. **Electric and Gas Service Provider Contract**
20. **Government and American History – End-of-Course Exams**
21. **Memorandum of Agreement – Talented and Gifted Cooperative Program**
22. **Food Prices**
23. **Submission of Bullying Occurrences Report**

Approval of Consent Agenda Items:

Motion \_\_\_\_\_ Second \_\_\_\_\_

Mr. Caudill \_\_\_ Mr. Jenkins \_\_\_ Mrs. Thiel \_\_\_ Mr. Huff \_\_\_ Mr. Gampp \_\_\_

Motion Vote: Yea \_\_\_\_\_ Nay \_\_\_\_\_

## CONSENT AGENDA ITEMS IN DETAIL

### TREASURER’S REPORTS

#### 1. Approval of Board Meeting Minutes

Resolution to approve the Minutes of the May 21, 2013 Regular Meeting and the June 6, 2013 Special Meeting.

#### 2. Approval of Financial Report

Resolution to approve the May 2013 financial report presented by the Treasurer.

#### 3. Approval of Paid Bills

Resolution to approve the payment of bills totaling \$ 946,652.00 (warrant check #s 57904 - 58067) by the Treasurer.

**4. Authorization to Make Transfer to Close Out Fiscal Year 2013**

Resolution to authorize the Treasurer to make any needed transfer of funds to close out Fiscal Year 2013 accounts in the black.

**5. Adoption of Temporary Annual Appropriations for Fiscal Year 2014**

Resolution to provide for the current expenses and other expenditures of the Board of Education during the fiscal year July 1, 2013 – June 30, 2014. The sums be and hereby set aside and appropriated for the several purposes for which expenditures are to be made during said fiscal year, are temporarily adopted, as on file in the Treasurer's office.

**6. Amended Certificate and Final Appropriations**

Resolution to approve the Amended Certificate and Final Appropriations for FY13 and the advancement to end the year in the black as presented by the Treasurer.

**7. Five Year Forecast**

Resolution to amend the Five Year Forecast as presented by the Treasurer.

**8. Property, Fleet and Liability Insurance Fiscal Year 2013**

Resolution to enter into contract with Trident/Argonaut Insurance Company Plan for Property, Fleet and Liability Insurance for Fiscal Year 2014 (July 1, 2013 – June 30, 2014) at a cost of \$34,440.17. (*Exhibit A*)

**SUPERINTENDENT'S REPORT AND RECOMMENDATIONS**

**9. Resignation/Retirement – Certified Personnel**

Resolution to accept the resignation request due to retirement of Kevin Lloyd, Middle School Principal effective at the end of the day May 31, 2013.

Mr. Lloyd is wished the best in his retirement.

## 10. Reassignment – Classified Personnel

Resolution to reassign the following personnel effective May 20, 2013:

Marcy Stapleton	From:	Bus Driver
	To:	Custodian – 260 day contract per the Negotiated agreement.

## 11. Employment - Classified Personnel

Resolution to grant the following personnel contracts effective for the 2013-2014 school year with salary to be set according to the salary schedule:

<u>Name</u>	<u>Position</u>	<u>Contract</u>
Christine Goddard	Bus Driver	2 Year
Bryan Hitchcock	Bus Driver	2 Year
Rachel Jordan	Bus Driver	Cont.
Jennie Kimble	Cook	Cont.
Sally McCrory	Cook	2 Year
Rita Rohr	Cook	2 Year
Norma Shoemaker	Library Aide	2 Year
Marcy Stapleton	Custodian	Cont.
Angela Tackett	Bus Driver	2 Year
Tisha Tolliver	Bus Driver	2 Year

## 12. Employment – Certified Personnel

Resolution to accept the recommendations of South Central Ohio Educational Service Center Superintendent Lowell Howard for the following teachers in the Minford Local School District for the 2013-2014 school year, effective August 2013 and further recommends their salaries be based on the respective years of training and **pending** years of experience:

<u>Teacher</u>	<u>Contract</u>	<u>Experience</u>	<u>Degree</u>
Tiffany Allen	1 year	6	Bachelor
Megan Bell	1 year	0	Bachelor
Rachael Jenkins Coriell	1 year	10	Master
Emily Donahoe	1 year	0	Bachelor
Jeanie Mullins	1 year	1	Masters
Lacey Price	1 year	0	Bachelor
Kristin Ruby	1 year	8	Master

**13. Employment – Certified Personnel**

Resolution to accept the following resolution:

South Central Ohio Educational Service Center Superintendent Lowell Howard recommends Erica Thompson as a Guidance Counselor in the Minford Local School District for the 2013-2014 school year, effective August 2013 and further recommends her salary be based on a Master Degree and one year of experience.

**14. Supplemental Positions – Extended Time**

Resolution to employ personnel for the following supplemental extended time positions for the 2013-2014 school year:

<u>Personnel</u>	<u>Supplemental</u>	<u>Days</u>
Teresa Hayward	Family and Consumer Science	5
Dee-Anna Veach	HS Media	15
Neysa Riffe	Pri/MS Media	15
Sindee Williams	High School Guidance	20
Erica Thompson	Middle School Guidance	20
Brent Howard	Primary Guidance	20
Adam Porter	Band	20

**15. Excluded Personnel – Benefits**

Resolution to approve the benefits for excluded personal as outlined below:

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**NEW BUSINESS**

**16. Coalition of Rural and Appalachian Schools**

Resolution to continue membership in the Coalition of Rural and Appalachian Schools for the 2013-2014 school year and authorize the expenditure of \$ 325.00 for said service.

**17. Equity and Adequacy of School Funding**

Resolution to continue membership in the Statewide Coalition for Equity and Adequacy in School Funding for the 2013-2014 school year. Cost of the membership is \$ 729.00 (ADM X \$0.50).

**18. Memorandum of Agreement – Project Lead the Way**

Resolution to enter into a Memorandum of Agreement with the Scioto County Career and Technical Center Board of Education regarding the continuation of the Career Technical Program: Project Lead the Way Pre-Engineering for school year 2013-2014. (*Exhibit B*)

**19. Electric and Gas Service Provider Contract**

Resolution to approve the Minford Local School District to enter into one contract with OPTIONS Utility Consulting firm for energy savings for the electric and gas usage at Minford Local Schools. The proposed supplier is IGS Energy of Dublin, OHIO. Fixed price will be \$0.0617 per kilowatt hour for electric for a period of thirty six (36) months effective July 1, 2013. Fixed price for gas usage will be \_\_\_\_\_ per \_\_\_\_\_ for a period of thirty six (36) months effective July 1, 2013.

**20. Government and American History – End-of-Course Exams**

Resolution to approve the following resolution:

BE IT RESOLVED by the Board of Education of Minford Local School District, that after July 1, 2013, students taking American History and American Government courses will be subject to interim end-of-course examinations. Minford High School will develop interim end-of-year course examinations. Those will include the original texts of the founding documents at both the state and national levels. Twenty percent of the American Government end-of-course examination will include content pertaining to the specified historical documents described in the Ohio Revised Code. Minford High School will use these interim examinations until the State Superintendent and the Chancellor of the Ohio Board of Regents select end-of-course examinations for American History and Government courses.

**21. Memorandum of Agreement – Talented and Gifted Cooperative Program**

Resolution to enter into a Memorandum of Agreement with the South Central Ohio Educational Service Center regarding the continuation of the Talented and Gifted Cooperative Program for school year 2013-2014.

**22. Food Prices**

Resolution to approve the following food prices effective August 2013:

<u>Grade</u>	<u>Lunch Price</u>	<u>Breakfast Price</u>
K-8	2.25	1.50
9-12	2.50	1.50
Adults	3.00	2.00
Reduced	.40	.30
Student Milk	.40	.40
Adult Milk	.50	.50

**23. Submission of Bullying Occurrences Report**

Resolution to accept "Bullying Occurrences Reports" as submitted by the Building Principals in accordance with ORC 3313.666.

**ITEMS FOR DISCUSSION**

Review/Approve Policy 3220 – Teacher Evaluation

**COMMUNICATIONS**

Upcoming:

July Board Meeting: *July 16, 2013*

**COMMENTS BY BOARD MEMBERS**

**ADJOURNMENT**

Resolution to adjourn the meeting.

Motion \_\_\_\_\_ Second \_\_\_\_\_

Mr. Caudill \_\_\_ Mr. Jenkins \_\_\_ Mrs. Thiel \_\_\_ Mr. Huff \_\_\_ Mr. Gampp \_\_\_

Motion Vote: Yea \_\_\_\_\_ Nay \_\_\_\_\_

**EXECUTIVE SESSION**

Motion \_\_\_\_\_ Second \_\_\_\_\_

Mr. Caudill \_\_\_ Mr. Jenkins \_\_\_ Mrs. Thiel \_\_\_ Mr. Huff \_\_\_ Mr. Gampp \_\_\_

Motion Vote: Yea \_\_\_\_\_ Nay \_\_\_\_\_

**RECONVENE INTO REGULAR SESSION**

Motion \_\_\_\_\_ Second \_\_\_\_\_

Mr. Caudill \_\_\_ Mr. Jenkins \_\_\_ Mrs. Thiel \_\_\_ Mr. Huff \_\_\_ Mr. Gampp \_\_\_

Motion Vote: Yea \_\_\_\_\_ Nay \_\_\_\_\_

**RESOLUTION # \_\_\_\_\_ HELD FOR SEPARATE VOTE**

Motion \_\_\_\_\_ Second \_\_\_\_\_

Mr. Caudill \_\_\_ Mr. Jenkins \_\_\_ Mrs. Thiel \_\_\_ Mr. Huff \_\_\_ Mr. Gampp \_\_\_

Motion Vote: Yea \_\_\_\_\_ Nay \_\_\_\_\_

**RESOLUTION # \_\_\_\_\_ HELD FOR SEPARATE VOTE**

Motion \_\_\_\_\_ Second \_\_\_\_\_

Mr. Caudill \_\_\_ Mr. Jenkins \_\_\_ Mrs. Thiel \_\_\_ Mr. Huff \_\_\_ Mr. Gampp \_\_\_

Motion Vote: Yea \_\_\_\_\_ Nay \_\_\_\_\_

**RESOLUTION # \_\_\_\_\_ HELD FOR SEPARATE VOTE**

Motion \_\_\_\_\_ Second \_\_\_\_\_

Mr. Caudill \_\_\_ Mr. Jenkins \_\_\_ Mrs. Thiel \_\_\_ Mr. Huff \_\_\_ Mr. Gampp \_\_\_

Motion Vote: Yea \_\_\_\_\_ Nay \_\_\_\_\_