

RECORD OF PROCEEDINGS

3672 Meeting

Minutes of

Minford Local Board of Education Regular

DAYTON LEGAL BLANK, INC. FORM NO. 1014B

Held 6:00 p.m. Minford High School Media Center September 21, 20 15

The meeting was called to order by Joseph Stockham, President at 6:00 p.m.

Joseph Stockham	President
Glenn Franke	Vice-President
Mark Caudill	Present
Mike Gampp	Present
Becky Thiel	Present

Staff Reassignment: Rachel Compton transferred to Bus 13 effective August 25, 2015

Consent Agenda

Resolved: To approve the following resolutions:

- 186-15 Approval of Board Meeting Minutes
- 187-15 Approval of Financial Report
- 188-15 Approval of Paid Bills
- 189-15 Adoption of Permanent Annual Appropriations for Fiscal Year 2016, (July 1, 2015 To June 30, 2016) and Amended Certificate of Estimated Resources
- 190-15 Employment – Certified Substitute Personnel
- 191-15 Employment – Classified Substitute Personnel
- 192-15 Administrative Contract – Administrative Personnel
- 193-15 EMIS Coordinator
- 194-15 Employment – Classified Personnel
- 195-15 Employment – Supplemental Personnel
- 196-15 Addition to Treasurer’s Contract
- 197-15 Resignation – Certified Personnel
- 198-15 MARCS Program for 2015-2016
- 199-15 Salary Adjustment
- 200-15 Transportation Plan for 2015-2016
- 201-15 Transportation of Handicapped Student
- 202-15 Minford Local School District Athletic Handbook – Addition
- 203-15 Service Agreement – Trane Building Services
- 204-15 Elementary/Middle School Parking – Lighting Upgrade
- 205-15 Elementary/Middle School Water Heater
- 206-15 4<sup>th</sup> Grade Chromebook Program
- 207-15 Out-of-State Trip
- 208-15 Donation
- 209-15 Employment – Administrative Personnel
- 210-15 Transportation of Handicapped Student
- 211-15 Resignation – Certified Personnel
- 212-15 Employment – Administrative Personnel

Motion: Mike Gampp Second: Becky Thiel

Roll Call: Gampp yea, Thiel yea, Caudill yea, Franke yea, Stockham yea.

The President declared the resolution carried.

Approval of Board Meeting Minutes

Resolved: To approve the Minutes of the August 17, 2015 Regular Meeting.

Approval of Financial Report

Resolved: To approve the August 2015 financial report presented by the Treasurer.

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held 6:00 p.m. Minford High School Media Center September 21, 2015

188-15

Approval of Paid Bills

Resolved: To approve the payment of bills totaling \$ 283,964.82 (warrant check # 62656 - 62831) by the Treasurer.

189-15

Adoption of Permanent Annual Appropriations for Fiscal Year 2016, (July 1, 2015 to June 30, 2016) and Amended Certificate of Estimated Resources

Resolved: To adopt the Permanent Annual Appropriations for Fiscal Year 2016 (July 1, 2015 to June 30, 2016) and the Amended Certificate of Estimated Resources as presented by the Treasurer.

190-15

Employment – Certified Substitute Personnel

Resolved: To employ, pending a satisfactory Bureau of Criminal Identification and Investigation report, the substitute teachers listed below as recommended by South Central Ohio Educational Service Center Superintendent, Sandra L. Mers. Salary to be set at \$80.00 per day actually taught effective for the 2015-2016 school year.

LONG-TERM

Anderson, Cindy L.  
Brown, Jamie A.  
Chamberlin, Seth D.  
Dixon, Barbara A.  
Dunn, Lauren B.  
Entenman, Cody A.  
Gee, Donna K.  
McClarnon, Jordan P.  
Moniger, Ronald J.  
Sampson, Kerri L.  
Shepherd, Christine E.  
Smith, Gregory H.  
Taulbee, Steven D.  
Thompson, Justin F.  
Veach, Lori J.  
White, Aaron Edward

SHORT-TERM

Belford, Sandra M.  
Keller, Darrell V.  
Koon, Stephanie L.  
Maple, McKenzie R.  
Minter, Pauline D.  
Rosier, Amber D.  
Teeters, Mark S.

4 YR. RESIDENT

Fitzpatrick, Eric M.  
Pertuset, Richard K.  
Scott, Misty D.

PROFESSIONAL

Jenkins, Benjamin S.  
Scarfpin, Pamela J.

PERMANENT

Moore, Debbie L.

RECORD OF PROCEEDINGS

3674

Minutes of

Minford Local Board of Education Regular

Meeting

DAYTON LEGAL BLANK, INC. FORM NO. 10148

Held 6:00 p.m. Minford High School Media Center September 21, 2015

91- Employment – Classified Substitute Personnel

15

Resolved: To employ the classified substitutes listed below on an as-needed basis pending completion of all requirements:

BUS DRIVER

- Dawson, Teena
- Dingess, Belinda
- Hobson, Donna
- Sims, Sabrina
- Stephens, Amy (Ellis) effective 8/25/15
- Thoroughman, John

CUSTODIAN

- Dodge, Jonah effective 9/18/15
- Holsinger, Phyllis effective 9/16/15

LUNCHROOM

- McCann, Sandra
- Warner, Jeanett M.

SECRETARY

- Arnett, Greta M.
- Banks, Brandie

TEACHER AIDE

- Arnett, Greta M.

92- Administrative Contract – Administrative Personnel

15

Resolved: To approve the following recommendation:

South Central Ohio Educational Service Center Superintendent Sandra L. Mers hereby recommends Dennis M. Evans for employment as a Principal in the Minford Local School District extending his current contract term that commenced on August 1, 2014 to extend through July 31, 2018 at such salary and with other such benefits and terms of employment as may be jointly agreed by the parties and approved by the Local Board of Education. The administrator's specific assignment will be made by the Local Superintendent consistent with the employee's certification and/or licensure.

93- EMIS Coordinator

15

Resolved: To appoint Ryan McGraw as the internal EMIS Coordinator for Minford Local School District for FY16. Compensation as agreed upon.

94- Employment – Classified Personnel

15

Resolved: To employ the following as part-time, as needed Aide for the 2015-2016 school year and as per student IEP if applicable:

Handicapped Student Aide

- Robin Malone effective August 25, 2015

DAYTON LEGAL BLANK INC. FORM NO. 13148

Held 6:00 p.m. Minford High School Media Center September 21, 20 15

195-15 Employment – Supplemental Positions

Resolved: To employ the following personnel for the supplemental positions listed below for the 2015-2016 school year:

<u>Supplemental</u>	<u>Employment</u>
Mock Trial	Sarah Laxton
Softball	Preston Messer
Boys Tennis	Darren Shepherd
HS Boys Track	Jesse Ruby
HS Girls Track	Kristin Ruby
MS Boys Track	Mark Shonkwiler
MS Girls Track	Bethany Ottens

Volunteers

Track	Scott Caudill
Track	Rachel Coriell
Track	Mike McCallister
Girls Tennis	Darren Shepherd

196-15 Addition to Treasurer’s Contract

Resolved: To add additional duties to the contract of Ashley Spencer, Treasurer. In addition to the Treasurer’s duties for Minford Local School District, the Treasurer, Ashley Spencer will perform the duties of Varsity Girls’ Assistant Softball Coach for the 2015-2016 school year. In this position she will perform the duties for and in behalf of said Board. In consideration of the additional duties to be performed by said, Ashley Spencer, the Board promises and agrees to pay Ashley Spencer the additional sum of \$2,110.00 payable at the end of the softball season.

197-15 Resignation – Certified Personnel

Resolved: To accept the resignation request of Cheryl Neff, Certified Teacher, effective September 15, 2015.

198-15 MARCS Program for 2015-2016

Resolved: To approve the following personnel listed below on an as-needed, part-time basis for hours actually worked in the 2015-2016 MARCS After-school Program. Salary to be set accordingly to the grant requirements.

CLASSIFIED  
 Barker, Sarah  
 Davis, April  
 Neu, Stephanie

199-15 Salary Adjustment

Resolved: To adjust the salary of the following certified/licensed personnel effective August 1, 2015:

Ashley Henry                      Master Degree + 15

200-15 Transportation Plan for 2015-2016

Resolved: To accept the Transportation Plan for the 2015-2016 school year subject to revision by the Superintendent. *The Plan is on file in the Superintendent’s office.*

201-15 Transportation of Handicapped Student

Resolved: To approve compensation to Katherine Conley for transporting a handicapped student to Valley Local School District for the 2015-2016 school year for day actually driven at \$5.00 per one way per day.

RECORD OF PROCEEDINGS

3676

Minutes of

Minford Local Board of Education Regular

Meeting

DAYTON LEGAL BLANK, INC. FORM NO. 10148

Held 6:00 p.m. Minford High School Media Center September 21, 2015

Minford Local School District Athletic Handbook - Addition

Resolved: To approve the addition of the following language in regards to drones.

Unless granted special permission by Superintendent or his/her designee, the use of drones (UAS), for any purpose, is not permitted at any Minford Local School District event.

This prohibition applies to all fields of play, courts, arena, mats, or gym floors and covers a ban on the entire facility being used as part of the event, including the spectator stands and parking areas.

Service Agreement – Trane Building Services

Resolved: To enter into a Service Agreement with Trane Building Services for a period of three years beginning November 1, 2015 through October 31, 2018.

<u>Contract Year</u>	<u>Annual Amount – All Sites</u>
Year 1	\$ 8,066.00
Year 2	\$ 8,309.00
Year 3	\$ 8,477.00

Elementary/Middle School Parking – Lighting Upgrade

Resolved: To approve the quote submitted by West End Electric Co. for the purpose of upgrading exterior lighting fixtures on the parking lots at the Elementary/Middle School in the amount of \$ 20,720.00.

Elementary/Middle School Water Heater

Resolved: To approve the replacement of the Elementary/Middle School water heater at a cost of \$ 22,750.00.

4<sup>th</sup> Grade Chromebook Program

Resolved: To approve the purchase of chromebooks, accessories and licenses in the amount of \$31,460.00 from IT Savvy effective August 25, 2015.

Out-of-State Trip

Resolved: To approve the following out-of-state trip:

8<sup>th</sup> Grade Students                  Atlanta, GA                  May 10-14, 2016

Donation

Resolved: To approve the following donation:

Medical Mutual                  \$ 500.00                  Student Scholarship

Employment – Administrative Personnel

Resolved: To employ Margaret Ann Charles for rendering administrative services on as needed basis for school year 2015-2016 at a daily rate as agreed upon.

Transportation of Handicapped Student

Resolved: To approve compensation to Edward & Alice Laxton for transporting a handicapped student to Minford Schools for the 2015-2016 school year for days actually driven at \$10.00 per day.

DAYTON LEGAL BLANK, INC. FORM NO. 10148

Held 6:00 p.m. Minford High School Media Center September 21, 2015

211-15 Resignation – Certified Personnel

Resolved: To accept the resignation request of Carolyn Kyne, School Psychologist/Special Education Coordinator, effective at the end of the school day Friday, October 2, 2015.

212-15 Employment – Administrative Personnel

Resolved: To approve the following recommendation:

South Central Ohio Educational Service Center Superintendent Sandra L. Mers hereby recommends Marin A. Applegate for employment as School Psychologist/Special Education Coordinator in the Minford Local School District for the 2015-2016 school year, a contract commencing on October 5, 2015 to extend through July 31, 2017 and further recommends her salary be based on a Master's Degree plus fifteen hours (15) and seven (7) years of experience.

213-15 Executive Session

Resolved: To go in to executive session to discuss the MEA agreement.

Motion: Becky Thiel Second: Mark Caudill

Roll Call: Thiel yea, Caudill yea, Franke yea, Gampp yea, Stockham yea.

The President declared the meeting moved in to executive session at 6:51 p.m.

RECONVENE

Resolved: To reconvene out of executive session and return to regular session.

Motion: Becky Thiel Second: Mark Caudill

Roll Call: Thiel yea, Caudill yea, Franke yea, Gampp yea, Stockham yea.

The President declared the meeting reconvened at 8:11 p.m.

214-15 Minford Education Association Agreement

Resolved: To approve the agreement of the Minford Education Association as negotiated effective August 1, 2015 through July 31, 2018. Agreement on file in the Treasurer's office.

Motion: Becky Thiel Second: Glenn Franke

Roll Call: Thiel yea, Franke yea, Caudill yea, Gampp yea, Stockham yea.

The President declared the resolution carried.

215-15 Adjournment

Resolved: To adjourn the meeting.

Motion: Becky Thiel Second: Mike Gampp

Roll Call: Thiel yea, Gampp yea, Caudill yea, Franke yea, Stockham yea.

The President declared the meeting adjourned at 8:13 p.m.