

## Minford Local Board of Education Organizational

6:00 p.m.      Minford High School Media Center      January 5,      10

The meeting was called to order by John Jenkins, President Pro Tempore, at 6:08 p.m.

President Pro-Tempore and Oath Administered

John Jenkins, President Pro Tempore, presided over the Organizational Meeting. The oath of Office was administered to the elected board members listed below who were duly elected as board members for the Minford Local School District at the November 3, 2009, General Election to serve four year terms:

Mr. Clifford Jenkins, Jr. 126 Rice Road Minford, OH 45653	Mr. Troy Huff 1066 Kendall Road Minford, OH 45653	Mrs. Anita McGinnis 3469 ST RT 335 Portsmouth, OH 45662
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Oath of Office administered by the Treasurer, Eleanor Karshner.

Roll Call: Eleanor Karshner – Treasurer

Mark Caudill	Present
Cliff Jenkins, Jr.	Present
John Jenkins	Present
Anita McGinnis	Present
Joseph Stockham	Present

1-10      Election of President of the Minford Local Board Of Education

Mark Caudill nominated John Jenkins as President of the Board of Education.

Anita McGinnis moved that nominations be closed and that the Treasurer call the roll.

Mark Caudill seconded the resolution.

Roll Call: Caudill yea, C. Jenkins, Jr. yea, Huff yea, McGinnis yea, J. Jenkins abstain.

The President Pro Tempore declared John Jenkins the duly elected President of the Minford Local Board of Education for 2009.

President's Oath of Office administered by the Treasurer, Eleanor Karshner.

PRESIDENT'S OATH OF OFFICE

I, John Jenkins, do solemnly swear that I will support the Constitution of the United States of America, the Constitution of the State of Ohio, and I will faithfully and impartially perform and discharge my duties as President of the school board in and for the Minford Local School District, hereafter to be enacted during my continuance as Board President and until my successor is elected and qualified.

The President declared the oath properly administered.

Signed: \_\_\_\_\_

John Jenkins, President of Minford Board of Education for 2010.

Sworn to before us and signed in our presence this 5<sup>th</sup> day of January 2010.

Signed: \_\_\_\_\_

Board Member

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1-10 Election of President of the Minford Local Board of Education – con’t

Signed: \_\_\_\_\_  
Mark Wilcheck, Superintendent

The President accepted the gravel and Chair of Presidency.

2-10 Election of Vice-President of the Minford Local Board of Education

Mark Caudill nominated Anita McGinnis as Vice-President of the Board of Education.

Troy Huff moved that nominations be closed and that the Treasurer call the roll.

Mark Caudill seconded the resolution.

Roll Call: Caudill yea, C. Jenkins, Jr. yea, Huff yea, McGinnis abstain, J. Jenkins yea.

The President declared Anita McGinnis the duly elected Vice-President of the Minford Local Board of Education for 2010.

Vice President’s Oath of Office administered by the Treasurer, Eleanor Karshner.

VICE-PRESIDENT’S OATH OF OFFICE

I, Anita McGinnis, do solemnly swear that I will support the Constitution of the United States of America, the Constitution of the State of Ohio, and I will faithfully and impartially perform and discharge my duties as Vice-President of the school board in and for the Minford Local School District, Scioto County, Ohio, to the best of my ability and in accordance with the laws now in effect and hereafter to be enacted during my continuance as Board Vice-President and until my successor is elected and qualified.

The President declared the oath properly administered.

Signed: \_\_\_\_\_  
Anita McGinnis, Vice-President of Minford Board of Education for 2010.

Sworn to before us and signed in our presence this 5<sup>th</sup> day of January 2010.

Signed: \_\_\_\_\_  
Board Member

\_\_\_\_\_  
Mark Wilcheck, Superintendent

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Appointment of Board Member to Serve as O.S.B.A. Delegate

The President appointed Anita McGinnis as O.S.B.A. delegate and liaison representative for Minford Local Board of Education for calendar year 2010.

Appointment of Board member to Serve as O.S.B.A. Student Achievement Delegate

The President appointed Mark Caudill as O.S.B.A. student achievement delegate and liaison for Minford Local Board of Education for calendar year 2010.

3-10      Consent Agenda

Resolved: To approve the following resolutions

- 4-10    Setting Compensation for Board Members
- 5-10    Regular Board Meeting Dates
- 6-10    Appointment of Purchasing Agents
- 7-10    Civil Rights Coordinator/Compliance Officer
- 8-10    Standing Authorizations
- 9-10    Service Fund – Board Expenses

Motion: Cliff Jenkins, Jr.                      Second: Anita McGinnis

Roll Call: C. Jenkins, Jr. yea, McGinnis yea, Caudill yea, Huff yea, J. Jenkins yea.

The President declared the resolution carried.

4-10      Setting Compensation for Board Members

Resolved: To set the rate of compensation per board member per meeting at \$125.00 for calendar year 2010. (12 meetings per month maximum of paid compensation)

5-10      Regular Board Meeting Dates

Resolved: That the Minford Local Board of Education shall hold their regular monthly meetings on the Third Tuesday of each month (February-December 2010) at 6:00 p.m. in the Minford High School Media Center.

6-10      Appointment of Purchasing Agents

Resolved: To appoint Eleanor Karshner, Treasurer, and Mark Wilcheck, Superintendent, as purchasing agents for the Minford Local School District for calendar year 2010.

7-10      Civil Rights Coordinator/Compliance Officer

Resolved: To appoint Mark Wilcheck as the Civil Rights Coordinator/Compliance Officer for Title IX, Title VI and Section 504 for the Minford Local School District for calendar year 2010.

8-10      Standing Authorizations

Resolved: To approve the following standing authorizations:

- A.      Request advances of Tax Settlements from the County Auditor by the Treasurer.
- B.      Investments of inactive funds of the district by the Treasurer.

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8-10      Consent Agenda – con't

## Standing Authorizations – con't

- C. Authorize the Treasurer to pay all the due bills, provided that funds are available and report monthly to the Board of Education said bills that were paid.
- D. Authorize the Superintendent to make application for federal funds and to report to the Board of Education the reason and/or purpose of each application for final approval.
- E. Authorize the Superintendent to approve or disapprove professional meetings, with questionable meetings being decided by the Board of Education.
- F. Board authorizes only one signature on all checks.
- G. Authorize the Superintendent to employ personnel as needed for emergency situations with said employment to be presented to the Board at its next regular meeting for approval.
- H. Authorize the Treasurer to approve policies, purposes, advances and transfers within the budget.
- I. Authorize district personnel to coordinate 504 Title II-A, Teacher Quality, Title II-D Technology, Title V-Innovative Programs and Rural Education, Title I, Title IX, Title IV, and Sexual Harassment Grievances.
- J. Provide Position Bonds for appropriate personnel as identified by the Treasurer.
- K. Authorize the Superintendent to accept resignations which have been submitted by employees during the time the Board is not in session, subject to ratification by the Board with such resignations deemed effective as of the date and time of the Superintendent's acceptance.
- L. To continue membership with the Ohio School Boards Association for 2010.

9-10      Service Fund – Board Expenses

Resolved: To continue a service fund of \$12,000.00 for fiscal year 2011 to cover necessary Board expenses to professional meetings and for professional materials.

*Note of Suggestion: Budget Committee to be formed by Troy Huff. No action taken*

10-10      Adjournment

Resolved: To adjourn the meeting.

Motion: Troy Huff                              Second: Cliff Jenkins, Jr.

Roll Call: Huff yea, C. Jenkins, Jr. yea, Caudill yea, McGinnis yea, J. Jenkins yea.

The President declared the organizational meeting adjourned at 7:10 p.m.

## Minford Local Board of Education Regular

6:00 p.m.      Minford High School Media Center      January 5,      10

The meeting was called to order by John Jenkins, President at 7:12 p.m.

Roll Call:      Eleanor Karshner – Treasurer

Troy Huff	Present
Clifford Jenkins, Jr.	Present
Anita McGinnis	Present
Mark Caudill	Present
John Jenkins	Present

11-10      Consent Agenda

Resolved: To approve the following resolutions:

- 12-10 Approval of Board Meeting Minutes
- 13-10 Approval of Financial Report
- 14-10 Approval of Paid Bills
- 15-10 Adoption of the July 1, 2010 to June 30, 2011 Annual Budget for Consideration by the Tax Commission
- 16-10 Employment of Certified Substitute Teachers
- 17-10 Donations
- 18-10 Out of State Trip

Motion: Cliff Jenkins, Jr. yea      Second: Anita McGinnis

Roll Call: C. Jenkins, Jr. yea, McGinnis yea, Caudill yea, Huff yea, J. Jenkins yea.

The President declared the resolution carried.

12-10      Approval of Board Meeting Minutes

Resolved: To approve the Minutes of the December 15, 2009 Regular Board Meeting.

13-10      Approval of Financial Report

Resolved: To approve the December 2009 financial report presented by the Treasurer.

14-10      Approval of Paid Bills

Resolved: To approve the payment of bills totaling \$992,210.82 (warrant check #'s 51704-51868) by the Treasurer.

15-10      Adoption of the July 1, 2010 to June 30, 2011 Annual Budget for Consideration by the Tax Commission

Resolved: To adopt the July 1, 2010 to June 30, 2011, Annual Budget for consideration by the Tax Commission.

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16-10      Employment of Certified Substitute Teachers

Resolved: To employ, pending a satisfactory Bureau of Criminal Identification and Investigation report, the substitute teachers listed below for school year 2009-2010 as recommended by South Central Ohio Educational Service Center Superintendent, Lowell Howard. Salary to be set at \$80.00 per day actually taught effective for the 2009-2010 school year:

PROVISIONAL  
Berry, Bridgette L.

LONG-TERM  
Seal, Vicky L.

17-10      Donations

Resolved: To accept the following donations:

Doug and Anita McGinnis – TAG Program	\$50.00
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The donations are appreciated very much.

18-10      Out of State Trip

Resolved: To approve the Minford High School Baseball Team traveling to Cooperstown and New York City, New York, May 31-June 4, 2010.

19-10      Special Board Meeting

Resolved: To hold a Special Board Meeting January 11, 2010, at 6:00 p.m. in the High School Media Center for the purpose of the discussing personnel issues and other matters.

Motion: Troy Huff                      Second: Mark Caudill

Roll Call: Huff yea, Caudill yea, McGinnis yea, C. Jenkins, Jr. yea, J. Jenkins yea.

The President declared the resolution carried.

20-10      Executive Session

Resolved: To go in to executive session to discuss personnel.

Motion: Troy Huff                      Second: Anita McGinnis

Roll Call: Huff yea, McGinnis yea, Caudill yea, C. Jenkins, Jr. yea, J. Jenkins yea.

The President declared the meeting moved in to executive session at 7:50 p.m.

RECONVENE

Resolved: To reconvene out of executive session and return to regular session.

Motion: Troy Huff                      Second: Anita McGinnis

Roll Call: Huff yea, McGinnis yea, Caudill yea, C. Jenkins Jr. yea, J. Jenkins yea.

The President declared the meeting reconvened at 8:49 p.m.

Minford Local Board of Education Regular

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21-10      Adjournment

Resolved: To adjourn the meeting.

Motion: Anita McGinnis      Second: Troy Huff

Roll Call: McGinnis yea, Huff yea, Caudill yea, C. Jenkins, Jr. yea, J. Jenkins yea.

The President declared the meeting adjourned at 8:51 p.m.

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John Jenkins, President

Eleanor E. Karshner, Treasurer