

RECORD OF PROCEEDINGS

3925 Meeting

Minutes of Minford Local Board of Education Organizational

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held 6:00 p.m. Minford High School Media Center January 7, 20 20

The meeting was called to order by Joseph Stockham, President Pro Tempore at 6:00 p.m.

Joseph Stockham, President Pro Tempore, presided over the Organizational Meeting. The Oath of Office was administered by Ashley Roberts, Treasurer, to the elected board members listed below who were duly elected as board members for the Minford Local School District at the November 5, 2019 General Election to serve four year terms:

Mr. Mike Gampp 765 Gampp Lane Portsmouth, OH 45662	Mr. Mark Caudill 406 High Street Minford, OH 45653
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Roll Call: Ashley Roberts – Treasurer

Mark Caudill	Present
Jon Coriell	Absent
Mike Gampp	Present
Shane Mougey	Present
Joseph Stockham	Present

1-20

Election of President of the Minford Local Board of Education

Mark Caudill nominated Joseph Stockham as President of the Minford Board of Education.

Mike Gampp moved that nominations be closed and the Treasurer call the roll.

Shane Mougey seconded motion.

Roll Call: Caudill yea, Mougey yea, Coriell absent, Gampp yea, Stockham yea.

The President Pro Tempore declared Joseph Stockham the duly elected President of the Minford Local Board of Education for calendar year 2020.

President’s Oath of Office administered by the Treasurer, Ashley Roberts.

PRESIDENT’S OATH OF OFFICE

I, Joseph Stockham, do solemnly swear that I will support the Constitution of the United States of America, the Constitution of the State of Ohio, and I will faithfully and impartially perform and discharge my duties as President of the school board in and for the Minford Local School District, hereafter to be enacted during my continuance as Board President and until my successor is elected and qualified.

The President Pro Tempore declared the oath properly administered.

Signed: _____
Joseph Stockham, President of Minford Board of Education for 2020.

Sworn to before us and signed in our presence this 7th day of January 2020.

Signed: _____
Board Member

Signed: _____
Jeremy Litteral, Superintendent

The President accepted the gavel and Chair of Presidency.

RECORD OF PROCEEDINGS

3926

Minutes of

Minford Local Board of Education Organizational

Meeting

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Held 6:00 p.m. Minford High School Media Center January 7, 20 2020

2-20

Election of Vice-President of the Minford Local Board of Education

Mark Caudill nominated Shane Mougey as Vice-President of the Board of Education.

Mike Gampp moved that nominations be closed and the Treasurer call the roll.

Mark Caudill seconded the motion.

Roll Call: Gampp yea, Caudill yea, Coriell absent, Mougey yea, Stockham yea.

The President declared Shane Mougey the duly elected Vice-President of the Minford Local Board of Education for calendar year 2020.

Vice-President's Oath of Office administered by the Treasurer, Ashley Roberts.

VICE-PRESIDENT'S OATH OF OFFICE

I, Shane Mougey, do solemnly swear that I will support the Constitution of the United States of America, the Constitution of the State of Ohio, and I will faithfully and impartially perform and discharge my duties as Vice-President of the school board in and for the Minford Local School District, hereafter to be enacted during my continuance as Board Vice-President and until my successor is elected and qualified.

The President declared the oath properly administered.

Signed: _____
Shane Mougey, Vice-President of Minford Board of Education for 2020.

Sworn to before us and signed in our presence this 7th day of January 2020.

Signed: _____
Board Member

Signed: _____
Jeremy Litteral, Superintendent

Appointment of Board Member to Serve as O.S.B.A. Delegate

The President appoints Mark Caudill to serve as O.S.B.A. delegate and liaison representative for Minford Local Board of Education for calendar year 2020.

Appointment of Board Member to Serve as O.S.B.A. Student Achievement Delegate

The President appoints Joseph Stockham to serve as O.S.B.A. student achievement delegate and liaison and Shane Mougey to serve as alternate for the Minford Local Board Of Education for calendar year 2020.

Appointment of Board Member to attend Public Records Training required for Board Members.

The President appoints Mike Gampp to attend Public Records Training required for Board Members for calendar year 2020.

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Appointment of Two Board Members to Serve on the following Minford Local School District Committees

The President appoints the following Board members to serve on the following District committees for calendar year 2020:

Finance Committee (Negotiations): Mike Gampp, Shane Mougey

Buildings and Grounds: Joseph Stockham

3-20

Consent Agenda

Resolved: To approve the following resolutions:

- 4-19 Setting Compensation for Board Members
- 5-19 Appointment of Purchasing Agents
- 6-19 Civil Rights Coordinator/Compliance Officer
- 7-19 Standing Authorizations
- 8-19 Service Fund – Board Expenses
- 9-19 Adoption of the July 1, 2020 to June 30, 2021 Annual Budget for Consideration by the Tax Commission

Motion: Mark Caudill Second: Shane Mougey

Roll Call: Caudill yea, Mougey yea, Coriell absent, Gampp yea, Stockham yea.

The President declared the resolution carried.

4-20

Setting Compensation for Board Members

Resolved: To set the rate of compensation per board member per meeting at \$ 125.00 for calendar year 2020.

5-20

Appointment of Purchasing Agents

Resolved: To appoint the following as purchasing agents for the Minford Local School District:

Ashley Roberts, Treasurer effective January 1, 2020 through December 31, 2020
Jeremy Litteral, Superintendent effective January 1, 2020 through December 31, 2020

6-20

Civil Rights Coordinator/Compliance Officer

Resolved: To appoint Jeremy Litteral as the Civil Rights Coordinator/Compliance Officer for Title IX, Title VI and Section 504 for the Minford Local School District effective January 1, 2020 through December 31, 2020.

7-20

Standing Authorizations

Resolved: To approve the following standing authorizations:

- A. Request advances of Tax Settlements from the County Auditor by the Treasurer.
- B. Investments of inactive funds of the district by the Treasurer.
- C. Authorize the Treasurer to pay all the due bills, provided that funds are available and report monthly to the Board of Education said bills that were paid.

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7-20 Standing Authorizations – con't

- D. Authorize the Superintendent to make application for federal funds and to report to the Board of Education the reason and/or purpose of each application for final approval.
- E. Authorize the Superintendent to approve or disapprove professional meetings with questionable meetings being decided by the Board of Education.
- F. Board authorizes only one signature on all checks.
- G. Authorize the Superintendent to employ personnel as needed for emergency situations with said employment to be presented to the Board at its next meeting for approval.
- H. Authorize the Treasurer to approve policies, purposes, advances and transfers within the budget.
- I. Authorize district personnel to apply for the following federal funds:
 - Title I-A: Improving Basic Programs
 - Title II-A: Supporting Effective Instruction
 - Title IV-A: Student Support & Academic Enrichment
 - Title V-B: Rural and Low Income
 - IDEA B: Special Education
 - Preschool: 6B Restoration
 - IDEA B Restoration: IDEA B Restoration
- J. Provide Position Bonds for appropriate personnel as identified by the Treasurer.
- K. Authorize the Superintendent to accept resignations which have been submitted by employees during the time the Board is not in session, subject to ratification by the Board with such resignations deemed effective as of the date and time of the Superintendent's acceptance.
- L. To continue membership with the Ohio School Boards Association for 2020.
- M. Authorize the Superintendent the amount of \$ 25,000.00 for approved purchases.

8-20 Service Fund – Board Expenses

Resolved: To continue a service fund of \$ 10,000.00 for Fiscal Year 2020 to cover necessary Board expenses to professional meetings and for professional materials.

9-20 Adoption of the July 1, 2020 to June 30, 2021 Annual Budget for Consideration by the Tax Commission

Resolved: To adopt the July 1, 2020 to June 30, 2021 Annual Budget for consideration by the Tax Commission. (Public Budget Hearing held prior to meeting January 7, 2020 at 5:45 pm.)

10-20 Adjournment

Resolved: To adjourn the meeting.

Motion: Mike Gampp Second: Mark Caudill

Roll Call: Gampp yea, Caudill yea, Coriell absent, Mougey yea, Gampp yea.

The President declared the meeting adjourned at 6:11 p.m.

Joseph Stockham, President

Ashley Roberts, Treasurer

RECORD OF PROCEEDINGS

3929

Minutes of Minford Local Board of Education Regular

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

6:00 p.m. Minford High School Media Center January 7, 20 20

The meeting was called to order by Joseph Stockham, President at 6:12 p.m.

Joseph Stockham	Present
Jon Coriell	Absent
Mark Caudill	Present
Mike Gampp	Present
Shane Mougey	Present

11-20

Consent Agenda

Resolved: To approve the following resolutions:

- 12-20 Approval of Board Meeting Minutes
- 13-20 Approval of Financial Reports
- 14-20 Approval of Paid Bills
- 15-20 Employment – Certified Substitute Teachers
- 16-20 Supplemental Positions
- 17-20 Employment – Administrative Substitute Personnel

Motion: Mike Gampp Second: Shane Mougey

Roll Call: Gampp yea except abstain on Res. 15-20 Sharon Gampp, Mougey yea except nay on Res. 16-20 Anthony Knittle, Caudill yea, Coriell absent, Stockham yea.

The President declared the resolution carried.

12-20

Approval of Board Meeting Minutes

Resolved: To approve the Minutes of the December 10, 2019 Regular Board Meeting.

13-20

Approval of Financial

Resolved: To approve the December 2019 financial report presented by the Treasurer.

14-20

Approval of Paid Bills

Resolved: To approve the payment of bills for December 2019 totaling \$ 136,900.65 (check # 69671 – 69773) by the Treasurer.

15-20

Employment – Certified Substitute Personnel

Resolved: To employ, pending a satisfactory Bureau of Criminal Identification and Investigation report, the substitute teachers listed below as recommended by South Central Ohio Educational Service Center Superintendent, Sandra L. Mers. Salary to be set at \$100.00 per day actually taught effective for the 2019-2020 school year.

- Aeh, Ashley M.
- Barnett, Wesley A.
- Clevenger, Tehra N. eff. 1/6/20
- Dalton, Diane
- Flaughner, Holly R.
- Gampp, Sharon
- Hogan, Sherry J.
- Johnson, Gary
- Matson, Alayne R.
- Mitchell, Samantha I.
- Montgomery, Amanda
- Rickey, Garrett P.
- Shumway, Rachael N.
- Switalski, Irma J.

RECORD OF PROCEEDINGS

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Minford Local Board of Education Regular

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16-20

Supplemental Positions

Resolved: To accept the resignation request and employ/recognize the following personnel for the supplemental positions listed below for the 2019-2020 school year:

Resignation

Chandler Brown
Trey Wilds

Supplemental

HS JV Volleyball Coach
Varsity Boys Assistant Track Coach

Employment

Robin Seaman
Mark Shonkwiler
Chuck Miller
Jesse Ruby
Rachael Stapleton
Brittyn Saunders
Keith Wiehle
Arthur Doll
Anthony Knittel
Brady Knittel

Supplemental

MS Girls Track Coach
MS Boys Track Coach
Varsity Girls Track Coach
Varsity Boys Track Coach
Varsity Girls Track Assistant Coach
Varsity Softball Assistant Coach
Boys Tennis Coach
Varsity Softball Coach
Varsity Baseball Coach
Varsity Assistant Baseball Coach

Volunteers

Mason Yeagle
Ian Snyder
Scott N. Caudill
Matt Justice
Daniel Dodson
Jim Parkes
John Strickland
Austin Howard
Matthew Brooks
Jacob McCaleb

Band

MS Boys and Girls Track
MS Boys and Girls Track
Boys Tennis
Boys Tennis
Boys Tennis
HS Boys Basketball
Baseball
Baseball
Baseball

17-20

Employment – Administrative Substitute Personnel

Resolved: To employ Margaret Ann Charles for rendering administrative services on an as needed basis for the remainder of school year 2019-2020 at a daily rate of \$250.00 per day.

18-20

Executive Session

Resolved: To enter into Executive Session to discuss the compensation of public employees and to hear a grievance from OAPSE Local 621.

Motion: Jon Coriell Second: Shane Mougey

Roll Call: Coriell yea, Mougey yea, Caudill yea, Gampp year, Stockham yea.

The President declared the meeting moved into executive session at 6:35 p.m.

RECONVENE

Resolved: To reconvene out of Executive Session and return to Regular Session.

Motion: Mike Gampp Second: Shane Mougey

Roll Call: Gampp yea, Mougey yea, Caudill yea, Coriell yea, Stockham yea.

The President declared the meeting reconvened at 8:21 p.m.

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Minutes of

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Held 6:00 p.m. Minford High School Media Center January 7, 2020

19-20

Adjournment

Resolved: To adjourn the meeting.

Motion: Mike Gampp

Second: Mark Caudill

Roll Call: Gampp yea, Caudill yea, Coriell absent, Mougey yea, Stockham yea.

The President declared the meeting adjourned at 6:57 p.m.

Joseph Stockham, President

Ashley Roberts, Treasurer