

RECORD OF PROCEEDINGS

3866

Minutes of Minford Local Board of Education Organizational

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held 6:00 p.m. Minford High School Media Center January 8, 20 19

The meeting was called to order by Mike Gampp, President Pro Tempore at 6:00 p.m.

Joseph Stockham, President Pro Tempore, presided over the Organizational Meeting.

Roll Call: Ashley Roberts – Treasurer

Mike Gampp	Present
Mark Caudill	Present
Jon Coriell	Present
Shane Mougey	Present
Joseph Stockham	Present

1-19 Election of President of the Minford Local Board of Education

Jon Coriell nominated Joseph Stockham as President of the Minford Board of Education.

Mark Caudill moved that nominations be closed and the Treasurer call the roll.

Jon Coriell seconded motion.

Roll Call: Coriell yea, Caudill yea, Gampp yea, Mougey yea, Stockham abstain.

The President Pro Tempore declared Joseph Stockham the duly elected President of the Minford Local Board of Education for calendar year 2019.

President’s Oath of Office administered by the Treasurer, Ashley Roberts.

PRESIDENT’S OATH OF OFFICE

I, Joseph Stockham, do solemnly swear that I will support the Constitution of the United States of America, the Constitution of the State of Ohio, and I will faithfully and impartially perform and discharge my duties as President of the school board in and for the Minford Local School District, hereafter to be enacted during my continuance as Board President and until my successor is elected and qualified.

The President Pro Tempore declared the oath properly administered.

Signed: Joseph Stockham, President of Minford Board of Education for 2019.

Sworn to before us and signed in our presence this 8th day of January 2019.

Signed: Board Member

Signed: Jeremy Litteral, Superintendent

The President accepted the gavel and Chair of Presidency.

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Meeting

BEAR GRAPHICS 800-375-8094 FORM NO 10148

Held 6:00 p.m. Minford High School Media Center January 8, 20 19

2-19

Election of Vice-President of the Minford Local Board of Education

Mark Caudill nominated Jon Coriell as Vice-President of the Board of Education.

Mike Gampp moved that nominations be closed and the Treasurer call the roll.

Shane Mougey seconded the motion.

Roll Call: Caudill, Mougey yea, Coriell abstain, Gampp yea, Stockham yea.

The President declared Jon Coriell the duly elected Vice-President of the Minford Local Board of Education for calendar year 2019.

Vice-President's Oath of Office administered by the Treasurer, Ashley Roberts.

VICE-PRESIDENT'S OATH OF OFFICE

I, Jon Coriell, do solemnly swear that I will support the Constitution of the United States of America, the Constitution of the State of Ohio, and I will faithfully and impartially perform and discharge my duties as Vice-President of the school board in and for the Minford Local School District, hereafter to be enacted during my continuance as Board Vice-President and until my successor is elected and qualified.

The President declared the oath properly administered.

Signed: _____
Jon Coriell, Vice-President of Minford Board of Education for 2019.

Sworn to before us and signed in our presence this 8th day of January 2019.

Signed: _____
Board Member

Signed: _____
Jeremy Litteral, Superintendent

Appointment of Board Member to Serve as O.S.B.A. Delegate

The President appoints Shane Mougey to serve as O.S.B.A. delegate and liaison representative for Minford Local Board of Education for calendar year 2019.

Appointment of Board Member to Serve as O.S.B.A. Student Achievement Delegate

The President appoints Joseph Stockham to serve as O.S.B.A. student achievement delegate and liaison and Mike Gampp to serve as alternate for the Minford Local Board Of Education for calendar year 2019.

Appointment of Board Member to attend Public Records Training required for Board Members.

The President appoints Mark Caudill to attend Public Records Training required for Board Members for calendar year 2019.

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

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Appointment of Two Board Members to Serve on the following Minford Local School District Committees

The President appoints the following Board members to serve on the following District committees for calendar year 2019:

Finance Committee (Negotiations): Mike Gampp

Buildings and Grounds: Shane Mougey & Jon Coriell

3-19

Consent Agenda

Resolved: To approve the following resolutions:

- 4-19 Setting Compensation for Board Members
- 5-19 Appointment of Purchasing Agents
- 6-19 Civil Rights Coordinator/Compliance Officer
- 7-19 Standing Authorizations
- 8-19 Service Fund – Board Expenses
- 9-19 Adoption of the July 1, 2019 to June 30, 2020 Annual Budget for Consideration by the Tax Commission

Motion: Shane Mougey Second: Jon Coriell

Roll Call: Mougey yea, Coriell yea, Caudill yea, Gampp yea, Stockham yea.

The President declared the resolution carried.

4-19

Setting Compensation for Board Members

Resolved: To set the rate of compensation per board member per meeting at \$ 125.00 for calendar year 2019.

5-19

Appointment of Purchasing Agents

Resolved: To appoint the following as purchasing agents for the Minford Local School District:

- Ashley Roberts, Treasurer effective January 1, 2019 through December 31, 2019
- Jeremy Litteral, Superintendent effective January 1, 2019 through December 31, 2019

6-19

Civil Rights Coordinator/Compliance Officer

Resolved: To appoint Jeremy Litteral as the Civil Rights Coordinator/Compliance Officer for Title IX, Title VI and Section 504 for the Minford Local School District effective January 1, 2019 through December 31, 2019.

7-19

Standing Authorizations

Resolved: To approve the following standing authorizations:

- A. Request advances of Tax Settlements from the County Auditor by the Treasurer.
- B. Investments of inactive funds of the district by the Treasurer.
- C. Authorize the Treasurer to pay all the due bills, provided that funds are available and report monthly to the Board of Education said bills that were paid.

RECORD OF PROCEEDINGS

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Minutes of Minford Local Board of Education Organizational Meeting

BEAR GRAPHICS 800.325.8094 FORM NO. 10148

Held 6:00 p.m. Minford High School Media Center January 8, 2019

7-19 Standing Authorizations – con't

- D. Authorize the Superintendent to make application for federal funds and to report to the Board of Education the reason and/or purpose of each application for final approval.
- E. Authorize the Superintendent to approve or disapprove professional meetings with questionable meetings being decided by the Board of Education.
- F. Board authorizes only one signature on all checks.
- G. Authorize the Superintendent to employ personnel as needed for emergency situations with said employment to be presented to the Board at its next meeting for approval.
- H. Authorize the Treasurer to approve policies, purposes, advances and transfers within the budget.
- I. Authorize district personnel to apply for the following federal funds:
 - Title I-A: Improving Basic Programs
 - Title II-A: Supporting Effective Instruction
 - Title IV-A: Student Support & Academic Enrichment
 - Title V-B: Rural and Low Income
 - IDEA B: Special Education
- J. Provide Position Bonds for appropriate personnel as identified by the Treasurer.
- K. Authorize the Superintendent to accept resignations which have been submitted by employees during the time the Board is not in session, subject to ratification by the Board with such resignations deemed effective as of the date and time of the Superintendent's acceptance.
- L. To continue membership with the Ohio School Boards Association for 2019.
- M. Authorize the Superintendent the amount of \$ 25,000.00 for approved purchases.

8-19 Service Fund – Board Expenses

Resolved: To continue a service fund of \$ 10,000.00 for Fiscal Year 2019 to cover necessary Board expenses to professional meetings and for professional materials.

9-19 Adoption of the July 1, 2019 to June 30, 2020 Annual Budget for Consideration by the Tax Commission

Resolved: To adopt the July 1, 2019 to June 30, 2020 Annual Budget for consideration by the Tax Commission. (Public Budget Hearing held prior to meeting January 8, 2019 at 5:30 pm.)

10-19 Adjournment

Resolved: To adjourn the meeting.

Motion: Mike Gampp Second: Mark Caudill

Roll Call: Gampp yea, Caudill yea, Coriell yea Thiel yea, Gampp yea.

The President declared the meeting adjourned at 6:11 p.m.

Joseph Stockham, President

Ashley Roberts, Treasurer

RECORD OF PROCEEDINGS

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Minutes of Minford Local Board of Education Regular

Meeting

BEAR GRAPHICS 800-325-6094 FORM NO. 10148

Hel 6:00 p.m. Minford High School Media Center January 8, 20 19

The meeting was called to order by Joseph Stockham, President at 6:00 p.m.

Joseph Stockham	Present
Jon Coriell	Present
Mark Caudill	Present
Mike Gampp	Present
Shane Mougey	Present

11-19 Consent Agenda

Resolved: To approve the following resolutions:

- 12-19 Approval of Board Meeting Minutes
- 13-19 Approval of Financial Reports
- 14-19 Approval of Paid Bills
- 15-19 Employment – Certified Substitute Teachers
- 16-19 Employment – Classified Substitute Personnel
- 17-19 Supplemental Positions
- 18-19 Donation

Motion: Mike Gampp Second: Jon Coriell

Roll Call: Gampp yea, Coriell yea, Caudill yea, Mougey yea, Stockham yea.

The President declared the resolution carried.

12-19 Approval of Board Meeting Minutes

Resolved: To approve the Minutes of the December 4, 2018 Regular Meeting.

13-19 Approval of Financial

Resolved: To approve the November 2018 and the December 2018 financial report presented by the Treasurer.

14-19 Approval of Paid Bills

Resolved: To approve the payment of bills for November 2018 totaling \$ 327,078.69 (check # 067995 - 068157) and December 2018 totaling \$ 365,989.88 (check # 68158 – 68247) by the Treasurer.

15-19 Employment – Certified Substitute Personnel

Resolved: To employ, pending a satisfactory Bureau of Criminal Identification and Investigation report, the substitute teachers listed below as recommended by South Central Ohio Educational Service Center Superintendent, Sandra L. Mers. Salary to be set at \$100.00 per day actually taught effective for the 2018-2019 school year.

Kunz, John S.

16-19 Employment – Classified Substitute Personnel

Resolved: To employ the classified substitutes listed below on an as-needed basis for the 2018-2019 school year pending completion of all requirements

TEACHER AIDE
 Krista Sloas
 Aronessa Butler

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17-19

Supplemental Positions

Resolved: To employ/recognize the following personnel for the supplemental positions listed below for the 2018-2019 school year:

Employment
Anthony Knittel
Brady Knittel

Supplemental
HS Baseball Head Coach
HS Baseball Assistant Coach

Volunteer
Jacob McCaleb
Austin Howard
Aaron Ostowski

18-19

Donation

Resolved: To accept the following donation:

Sharon Hull and Community Metal Detector

19-19

Executive Session

Resolved: To enter into Executive Session to discuss the compensation of public employees and to hear a grievance from OAPSE Local 621.

Motion: Jon Coriell Second: Shane Mougey

Roll Call: Coriell yea, Mougey yea, Caudill yea, Gampp year, Stockham yea.

The President declared the meeting moved into executive session at 6:35 p.m.

RECONVENE

Resolved: To reconvene out of Executive Session and return to Regular Session.

Motion: Mike Gampp Second: Shane Mougey

Roll Call: Gampp yea, Mougey yea, Caudill yea, Coriell yea, Stockham yea.

The President declared the meeting reconvened at 8:21 p.m.

20-19

Resignation Request - Classified

Resolved: To accept the resignation request due to disability retirement of Christopher Downey, Maintenance Supervisor effective January 1, 2019.

Mr. Downey is wished the best in his disability retirement.

Motion: Shane Mougey Second: Jon Coriell

Roll Call: Mougey yea, Coriell yea, Caudill yea, Gampp yea, Stockham yea.

The President declared the resolution carried.

21-19

Adjournment

Resolved: To adjourn the meeting.

Motion: Jon Coriell Second: Shane Mougey

Roll Call: Coriell yea, Mougey yea, Caudill yea, Gampp yea, Stockham yea.

The President declared the meeting adjourned at 8:29 p.m.