

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held 6:00 p.m. Minford High School Media Center January 11, 20 11

The meeting was called to order by John Jenkins, President Pro Tempore at 6:04 p.m.

Roll Call: Eleanor Karshner – Treasurer

Mark Caudill	Present
Troy Huff	Present
Clifford Jenkins, Jr.	Present
John Jenkins	Present
Anita McGinnis	Present

1-11 Election of President of the Minford Local Board of Education

Anita McGinnis nominated Mark Caudill as President of the Board of Education.

Troy Huff moved that nominations be closed and the Treasurer call the roll.

Anita McGinnis seconded the resolution.

Roll Call: McGinnis yea, Huff yea, Caudill yea, C. Jenkins, Jr. yea, J. Jenkins yea.

The President Pro Tempore declared Mark Caudill the duly elected President of the Minford Local Board of Education for calendar year 2011.

President’s Oath of Office administered by the Treasurer, Eleanor Karshner.

PRESIDENT’S OATH OF OFFICE

I, Mark Caudill, do solemnly swear that I will support the Constitution of the United States of America, the Constitution of the State of Ohio, and I will faithfully and impartially perform and discharge my duties as President of the school board in and for the Minford Local School District, hereafter to be enacted during my continuance as Board President and until my successor is elected and qualified.

The President Pro Tempore declared the oath properly administered.

Signed:

Mark Caudill, President of Minford Board of Education for 2011.

Sworn to before us and signed in our presence this 11th day of January 2011.

Signed:

Board Member

Signed:

Mark Wilcheck, Superintendent

The President accepted the gavel and Chair of Presidency.

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Minutes of Minford Local Board of Education Organizational

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DAYTON LEGAL BLANK, INC., FORM NO. 10148

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2-11

Election of Vice-President of the Minford Local Board of Education

Anita McGinnis nominated Troy Huff as Vice-President of the Board of Education.

Anita McGinnis moved that nominations be closed and that the Treasurer call the roll.

John Jenkins seconded the resolution.

Roll Call: Caudill yea, C. Jenkins, Jr. yea, Huff yea, McGinnis yea, J. Jenkins yea.

The President declared Troy Huff the duly elected Vice-President of the Minford Local Board of Education for calendar year 2011.

Vice-President's Oath of Office administered by the Treasurer, Eleanor Karshner.

VICE-PRESIDENT'S OATH OF OFFICE

I, Troy Huff, do solemnly swear that I will support the Constitution of the United States of America, the Constitution of the State of Ohio, and I will faithfully and impartially perform and discharge my duties as Vice-President of the school board in and for the Minford Local School District, hereafter to be enacted during my continuance as Board Vice-President and until my successor is elected and qualified.

The President declared the oath properly administered.

Signed: _____
Troy Huff, Vice-President of Minford Board of Education for 2011.

Sworn to before us and signed in our presence this 11th day of January 2011.

Signed: _____
Board Member

Signed: _____
Mark Wilcheck, Superintendent

Appointment of Board Member to Serve as O.S.B.A. Delegate

The President appointed Anita McGinnis to serve as O.S.B.A. delegate and liaison representative for Minford Local Board of Education for calendar year 2011.

Appointment of Board Member to Serve as O.S.B.A. Student Achievement Delegate

The President appointed John Jenkins to serve as O.S.B.A. student achievement delegate and liaison for Minford Local Board of Education for calendar year 2011.

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held 00 p.m. Minford High School Media Center January 11, 20

3-11 Consent Agenda

Resolved: To approve the following resolutions:

- 4-11 Setting Compensation for Board Members
- 5-11 Setting Regular Board Meeting Dates
- 6-11 Civil Rights Coordinator/Compliance Officer
- 7-11 Standing Authorizations
- 8-11 Service Fund – Board Expenses

Motion: Troy Huff Second: Anita McGinnis

Roll Call: Huff yea, McGinnis yea, C. Jenkins, Jr. yea, J. Jenkins yea, Caudill yea.

The President declared the resolution carried.

4-11 Setting Compensation for Board Members

Resolved: To set the rate of compensation per board member per meeting at \$125.00 for calendar year 2011.

5-11 Setting Regular Board Meeting Dates

Resolved: To set the dates of The Minford Local Board of Education regular monthly meetings on the 3rd Tuesday of each month (February-December 2011) at 6:00 p.m. in the Minford High School Media Center.

6-11 Civil Rights Coordinator/Compliance Officer

Resolved: To appoint Mark Wilcheck as the Civil Rights Coordinator/Compliance Officer for Title IX, Title VI and Section 504 for the Minford Local School District for calendar year 2011.

7-11 Standing Authorizations

Resolved: To approve the following standing authorizations:

- A. Request advances of Tax Settlements from the County Auditor by the Treasurer.
- B. Investments of inactive funds of the district by the Treasurer.
- C. Authorize the Treasurer to pay all the due bills, provided that funds are available and report monthly to the Board of Education said bills that were paid.
- D. Authorize the Superintendent to make application for federal funds and to report to the Board of Education the reason and/or purpose of each application for final approval.
- E. Authorize the Superintendent to approve or disapprove professional meetings with questionable meetings being decided by the Board of Education.
- F. Board authorizes only one signature on all checks.
- G. Authorize the Superintendent to employ personnel as needed for emergency situations with said employment to be presented to the Board at its next regular meeting for approval.
- H. Authorize the Treasurer to approve policies, purposes, advances and transfers within the budget.

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Minford Local Board of Education Organizational

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7-11

Standing Authorizations

- I. Authorize district personnel to coordinate Title II-A, Teacher Quality, Title II-D Technology, Title V-Innovative Programs and Rural Education, Title I, Title IX, Title IV, and Sexual Harassment Grievances.
- J. Provide Position Bonds for appropriate personnel as identified by the Treasurer.
- K. Authorize the Superintendent to accept resignations which have been submitted by employees during the time the Board is not in session, subject to ratification by the Board with such resignations deemed effective as of the date and time of the Superintendent's acceptance.
- L. To continue membership with the Ohio School Boards Association for 2011.

8-11

Service Fund – Board Expenses

Resolved: To continue a service fund of \$8,700.00 for fiscal year 2012 to cover necessary Board expenses to professional meetings and for professional materials.

9-11

Appointment of Purchasing Agents

Resolved: To appoint Eleanor Karshner, Treasurer, and Mark Wilcheck, Superintendent, as purchasing agents for the Minford Local School District limited to \$10,000.00 for calendar year 2011.

Motion: Troy Huff Second: John Jenkins

Roll Call: Huff yea, J. Jenkins yea, McGinnis yea, C. Jenkins, Jr. yea, Caudill yea.

The President declared the motion carried.

10-11

Adjournment

Resolved: To adjourn the meeting.

Motion: John Jenkins Second: Anita McGinnis

Roll Call: J. Jenkins yea, McGinnis yea, C. Jenkins, Jr. yea, Huff yea, Caudill yea.

The President declared the meeting adjourned at 6:28 p.m.

Mark Caudill, President

Eleanor E. Karshner, Treasurer

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The meeting was called to order by Mark Caudill, President at 6:28 p.m.

Roll Call: Eleanor Karshner – Treasurer

Clifford Jenkins, Jr.	Present
John Jenkins	Present
Anita McGinnis	Present
Troy Huff	Present
Mark Caudill	Present

OAPSE Grievances scheduled to be heard in public session pursuant to O.R.C. 121.22 (G)(1)-(7):

1. Rita Trapp
2. Kevin Hickman
3. Barbara Bennett
4. Bob Raby
5. Rachel Jordan – Settlement reached
6. Bob Adams

The Board heard Rita Trapp’s grievance in executive session . Other grievances declined to be heard in open session by Karen Bailey, OAPSE representative.

11-11 Consent Agenda

- 12-11 Approval of Board Meeting Minutes
- 13-11 Approval of Financial Report
- 14-11 Approval of Paid Bills
- 15-11 Adoption of the July 1, 2011 to June 30, 2012 Annual Budget for Consideration by the Tax Commission
- 16-11 Employment – Certified Substitute Teacher
- 17-11 Employment – Supplemental Personnel
- 18-11 Ratification of Board/OAPSE #621 Negotiated Agreement
- 19-11 Approval of the Agreement for the Establishment of Southeast Ohio Health Care Consortium Council of Governments
- 20-11 Board Policy – Final Approval

12-11 Approval of Board Meeting Minutes

Resolved: To approve the Minutes of the December 21, 2010 Regular Meeting.

13-11 Approval of Financial Report

Resolved: To approve the December 2010 financial report presented by the Treasurer.

14-11 Approval of Paid Bills

Resolved: To approve payment of bills totaling \$ 953,119.88 (warrant check #s 53632-53736) by the Treasurer.

15-11 Adoption of the July 1, 2011 to June 30, 2012 Annual Budget for Consideration by the Tax Commission.

Resolved: To adopt the July 1, 2011 to June 30, 2012 Annual Budget for consideration by the Tax Commission.

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16-11

Employment – Certified Substitute Teacher

Resolved: To employ, pending a satisfactory Bureau of Criminal Identification and Investigation report, the substitute teacher listed below as recommended by South Central Ohio Educational Service Center Superintendent, Lowell Howard. Salary to be set at \$80.00 per day actually taught effective for the 2010-2011 school year:

SHORT-TERM
Smith, Zachary M.

17-11

Supplemental Position

Resolved: To recognize the following personnel for the supplemental position listed below for the 2010-2011 school year:

Volunteer
Brian Adams Boys Jr. High Basketball Coach

18-11

Ratification of Board/OAPSE #621 Negotiated Agreement

WHEREAS both parties are in agreement,

NOW THEREFORE BE IT RESOLVED that the Minford Board of Education does ratify the Board/OAPSE Chapter #621 Negotiated Agreement as presented and on file in the Treasurer's office to be in effect August 1, 2010 through July 31, 2012 (opening for salary and benefits August, 2011).

19-11

Approval of the Agreement for the Establishment of Southeast Ohio Health Care Consortium Council of Governments

Resolved: To approve the following resolution:

WHEREAS, several school districts and educational service centers have determined to form a regional council of governments known as the Southeast Ohio Health Consortium Regional Council of Governments (the "Council"); and

WHEREAS, the Council's purposes are to: a) study the means and methods of providing efficient, cost-effective health care benefits for its Members' employees; b) study the existing health care benefit plans of its Members and identify ways in which those plans may be modified to provide for more efficient, cost-effective health care benefits; and c) do all things reasonable and necessary to conduct the studies outlined in this paragraph; and

WHEREAS, in entering into the Agreement to form the Council, the Members do not agree that they will make changes to their existing health care plans or to accept any recommendations related to the same. Rather, the Members solely commit to study the issue together; and

WHEREAS, the Board has determined that the best interests of the District, its employees, and its community will be served by the Board's membership in the Council and in its participation in the Council's study;

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of Minford Local School District hereby approves the Agreement to form the Council, approves the Council's By-Laws, and authorizes the execution of both documents on the Board's behalf as a Member of Council.

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20-11 Board Policy – Final Approval

Resolved: To adopt the following resolution:

WHEREAS, the Genetic Information Nondiscrimination Act of 2008, 42 U.S.C. 2000ff et seq., (GINA), signed into law on May 21, 2008, contains sections relating to health insurance coverage (Title I) and provisions in regard to employment (Title II); and

WHEREAS, Title I of GINA takes effect at the start of the health insurance “plan year” beginning one year after GINA’s enactment and Title II of GINA became effective November 1, 2009, and

WHEREAS, certain Board policies must be modified to reflect the implementation of GINA;

NOW, THEREFORE, BE IT RESOLVED, the Board modifies the following policies as set forth below:

- | | |
|----------------|--|
| Policy 0167 | Use of Electronic Mail |
| Policy 0169.1 | Public Participation at Board Meetings |
| Policy 2260.01 | Prohibition Against Discrimination Based on Disability |
| 3122.02 | Nondiscrimination Based on Genetic Information of the Employee |
| 430.01 | FMLA Leave |
| 4121 | Criminal History Record Check |
| 4122.02 | Nondiscrimination Based on Genetic Information of the Employee |
| 4430.01 | FMLA Leave |
| 6320 | Purchases |
| 8210 | School Calendar |
| 8462 | Student Abuse and Neglect |
| 9141 | Advisory Council |
| 9143 | Family and Civic Engagement Team |

21-11 Executive Session

Resolved: To go in to executive session to hear grievances, conduct evaluations and other legal matters.

Motion: John Jenkins Second: Anita McGinnis

Roll Call: J. Jenkins yea, McGinnis yea, C. Jenkins, Jr. yea, Huff yea, Caudill yea.

The President declared the meeting moved in to executive session at 7:12 p.m.

RECONVENE

Resolved: To reconvene out of executive session and return to regular session.

Motion: John Jenkins Second: Cliff Jenkins, Jr.

Roll Call: J. Jenkins yea, C. Jenkins, Jr. yea, McGinnis yea, Huff yea, Caudill yea.

The President declared the meeting reconvened at 9:38 p.m.

Board Discussion relating to upcoming Board Workshop January 22, 2011.

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22-
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Adjournment

Resolved: To adjourn the meeting.

Motion: Cliff Jenkins, Jr. Second: John Jenkins

Roll Call: C. Jenkins, Jr. yea, J. Jenkins yea, McGinnis yea, Huff yea, Caudill yea.

The President declared the meeting adjourned at 9:50 p.m.

Mark Caudill, President

Eleanor E. Karshner, Treasurer