

RECORD OF PROCEEDINGS

3403

Minutes of Minford Local Board of Education Organizational

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held 6:00 p.m. Minford High School Media Center January 10, 20 12

The meeting was called to order by Mark Caudill, President Pro Tempore at 6:02 p.m.

Mark Caudill, President Pro Tempore, presided over the Organizational Meeting. The oath of Office was administered to the elected board members listed below who were duly elected as board members for the Minford Local School District at the November 8, 2011 General Election to serve four year terms:

Mr. Mark Caudill
406 High Street
Minford, OH 45653

Mr. Mike Gampp
765 Gampp Lane
Portsmouth, OH 45653

Oath of Office administered by the Treasurer, Eleanor Karshner.

Roll Call: Eleanor Karshner - Treasurer

Mark Caudill Present
Clifford Jenkins, Jr. Present
Troy Huff Present
Becky Thiel Present
Mike Gampp Present

1-12

Election of President of the Minford Local Board of Education

Mike Gampp nominated Cliff Jenkins, Jr. as President of the Board of Education.

Troy Huff nominated Mark Caudill as President of the Board of Education.

Troy Huff moved that nominations be closed and the Treasurer call the roll.

Mike Gampp seconded motion.

Roll Call: Huff yea, Gampp yea, Jenkins yea, Thiel yea, Caudill yea.

Roll Call Election of President: Huff nay, Jenkins yea, Thiel yea, Caudill nay, Gampp yea.

The President Pro Tempore declared Cliff Jenkins, Jr. the duly elected President of the Minford Local Board of Education for calendar year 2012.

President's Oath of Office administered by the Treasurer, Eleanor Karshner.

PRESIDENT'S OATH OF OFFICE

I, Cliff Jenkins, Jr., do solemnly swear that I will support the Constitution of the United States of America, the Constitution of the State of Ohio, and I will faithfully and impartially perform and discharge my duties as President of the school board in and for the Minford Local School District, hereafter to be enacted during my continuance as Board President and until my successor is elected and qualified.

The President Pro Tempore declared the oath properly administered.

Signed:

Cliff Jenkins, Jr., President of Minford Board of Education for 2012.

Sworn to before us and signed in our presence this 10th day of January 2010.

Signed:

Board Member

RECORD OF PROCEEDINGS

3404

Minutes of Minford Local Board of Education Organizational

Meeting

DAYTON LEGAL BLANK, INC. FORM NO. 1014B

Held 6:00 p.m. Minford High School Media Center January 10, 20 12

Election of President of the Minford Local Board of Education – con't

Signed: \_\_\_\_\_  
Mark Wilcheck, Superintendent

The President accepted the gavel and Chair of Presidency.

2-12 Election of Vice-President of the Minford Local Board of Education

Mike Gampp nominated Becky Thiel as Vice-President of the Board of Education.

Mark Caudill moved that nominations be closed and that the Treasurer call the roll.

Mike Gampp seconded the motion.

Roll Call: Caudill yea, Gampp yea, Huff yea, Thiel yea, Jenkins yea.

Roll Call Election of Vice President: Huff yea, Caudill yea, Jenkins yea, Thiel yea, Gampp yea.

The President declared Becky Thiel the duly elected Vice-President of the Minford Local Board of Education for calendar year 2012.

Vice-President's Oath of Office administered by the Treasurer, Eleanor Karshner.

VICE-PRESIDENT'S OATH OF OFFICE

I, Becky Thiel, do solemnly swear that I will support the Constitution of the United States of America, the Constitution of the State of Ohio, and I will faithfully and impartially perform and discharge my duties as Vice-President of the school board in and for the Minford Local School District, hereafter to be enacted during my continuance as Board Vice-President and until my successor is elected and qualified.

The President declared the oath properly administered.

Signed: \_\_\_\_\_  
Becky Thiel, Vice-President of Minford Board of Education for 2012.

Sworn to before us and signed in our presence this 10<sup>th</sup> day of January 2012.

Signed: \_\_\_\_\_  
Board Member

Signed: \_\_\_\_\_  
Mark Wilcheck, Superintendent

Appointment of Board Member to Serve as O.S.B.A. Delegate

The President appointed Mark Caudill to serve as O.S.B.A. delegate and liaison representative for Minford Local Board of Education for calendar year 2012.

DAYTON LEGAL BLANK, INC. FORM NO. 10148

Held 7:00 p.m. Minford High School Media Center January 10, 2012

Appointment of Board Member to Serve as O.S.B.A. Student Achievement Delegate

The President appointed Mike Gampp to serve as O.S.B.A. student achievement delegate and liaison and Troy Huff to serve as alternate for Minford Local Board of Education for calendar year 2012.

Appointment of Board Member to attend Public Records Training required for Board Members

The President appointed Becky Thiel to attend Public Records Training required for Board Members.

3-12 Consent Agenda

Resolved: To approve the following resolutions:

- 4-12 Setting Compensation for Board Members
- 5-12 Setting Regular Board Meeting Dates
- 6-12 Appointment of Purchasing Agents
- 7-12 Civil Rights Coordinator/Compliance Officer
- 8-12 Standing Authorizations
- 9-12 Service Fund – Board Expenses

Motion: Troy Huff Second: Cliff Jenkins, Jr.

Roll Call: Huff yea, Jenkins yea, Caudill yea, Thiel yea, Gampp yea.

4-12 Setting Compensation for Board Members

Resolved: To set the rate of compensation per board member per meeting at \$125.00 for calendar year 2012 limited to 12 meetings.

5-11 Setting Regular Board Meeting Dates

Resolved: To set the dates of The Minford Local Board of Education regular monthly meetings on the 3<sup>rd</sup> Tuesday of each month (February-December 2012) at 6:00 p.m. in the Minford High School Media Center.

6-12 Appointment of Purchasing Agents

Resolved: To appoint Eleanor Karshner, Treasurer, and Mark Wilcheck, Superintendent, as purchasing agents for the Minford Local School District for calendar year 2012.

7-12 Civil Rights Coordinator/Compliance Officer

Resolved: To appoint Mark Wilcheck as the Civil Rights Coordinator/Compliance Officer for Title IX, Title VI and Section 504 for the Minford Local School District for calendar year 2012.

8-12 Standing Authorizations

Resolved: To approve the following standing authorizations:

- A. Request advances of Tax Settlements from the County Auditor by the Treasurer.
- B. Investments of inactive funds of the district by the Treasurer.

RECORD OF PROCEEDINGS

3406

Minutes of Minford Local Board of Education Organizational

Meeting

DAYTON LEGAL BLANK, INC. FORM NO. 10148

Held 6:00 p.m. Minford High School Media Center January 10, 20 12

8-12

Standing Authorizations – con't

- C. Authorize the Treasurer to pay all the due bills, provided that funds are available and report monthly to the Board of Education said bills that were paid.
- D. Authorize the Superintendent to make application for federal funds and to report to the Board of Education the reason and/or purpose of each application for final approval.
- E. Authorize the Superintendent to approve or disapprove professional meetings with questionable meetings being decided by the Board of Education.
- F. Board authorizes only one signature on all checks (The Treasurer).
- G. Authorize the Superintendent to employ personnel as needed for emergency situations with said employment to be presented to the Board at its next regular meeting for approval.
- H. Authorize the Treasurer to approve policies, purposes, advances and transfers within the budget.
- I. Authorize district personnel to coordinate Title II-A, Teacher Quality, Title II-D Technology, Title V-Innovative Programs and Rural Education, Title I, Title IX, Title IV, and Sexual Harassment Grievances.
- J. Provide Position Bonds for appropriate personnel as identified by the Treasurer.
- K. Authorize the Superintendent to accept resignations which have been submitted by employees during the time the Board is not in session, subject to ratification by the Board with such resignations deemed effective as of the date and time of the Superintendent's acceptance.
- L. To continue membership with the Ohio School Boards Association for 2011.
- M. Authorize the Superintendent the amount of \$10,000.00 for approved purchases.
- N. No solicitations for donations to fund projects without prior Board approval.

9-12

Service Fund – Board Expenses

Resolved: To continue a service fund of \$25,000.00 for fiscal year 2013 to cover necessary Board expenses to professional meetings and for professional materials.

10-12

Adjournment

Resolved: To adjourn the meeting.

Motion: Troy Huff Second: Becky Thiel

Roll Call: Huff yea, Thiel yea, Caudill yea, Gampp yea, Jenkins yea.

The President declared the meeting adjourned at 6:37 p.m.

Cliff Jenkins, Jr., President Eleanor E. Karshner, Treasurer